



## HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE INSPECTION FORM

Vehicle Details: Make.....Model..... Colour..... Registration No..... Licence No.....  
 Mileage Reading.....Name of Owner ..... Date of Inspection..... Inspector..... Signature .....

**PLEASE NOTE THAT THE VEHICLE MUST BE PRESENTED FOR INSPECTION IN A CLEAN AND TIDY CONDITION WITH ALL OILS AND FLUIDS TOPPED UP. THE TESTING STATION MAY REFUSE TO INSPECT ANY VEHICLE WHICH DOES NOT COMPLY WITH THE ABOVE REQUIREMENTS**

Interior Checks	Pass	Fail
Seat belts, front		
Seat belts, middle (if applicable)		
Seat belts, rear		
Security of seats + fixings		
Front fog warning light		
Rear fog warning light		
ABS warning light		
Airbag warning light		
Handbrake warning light		
Main beam warning light		
Dashboard illumination		
Tell tale warning lights		
Interior lights		
Switches(pos. lamp/headlamp)		
Indicator, hazard switches		
Driver field of vision		
Wipers front and rear		
Washers front and rear		
Brake pedal, servo operation		
Pedal rubbers		
Handbrake		
Steering wheel & column		
Windows, condition		
Windows, operation		
Locks, door handles		
Panels and trim		
Seals		
Sills N/S		
Sills O/S		
Mirror		
Horn		
Floor coverings		
Upholstery (see Spec. 18.0/19.0)		
Interior cleanliness		
Parking brake reserve travel		
Boot interior inc. light		

Exterior Checks	Pass	Fail
Front/rear registration plate		
Front lamps inc. fog lamps		
Headlamps and headlamp aim		
Rear lights inc. fog lights		
Stop lamps inc. central stop lamp		
Reversing lights		
Number plate light		
Bonnet		
Door, front N/S (see Spec. 4.2)		
Door, front O/S (see Spec 4.2)		
Door, rear N/S (see Spec 4.2)		
Door, rear O/S (see Spec 4.2)		
Rear hatch (if applicable)		
Door hinges + check straps		
Wing, front N/S		
Wing, front O/S		
Wing, rear N/S		
Wing, rear O/S		
Boot lid/tailgate/rear doors		
Fuel tank cap/flap security		
Spare wheel and jack		
Bumper, front		
Bumper, rear		
Windscreen, front		
Windscreen, rear		
Wiper blades and arms		
Under Bonnet Checks		
Bonnet safety catch		
Braking system + fluid level		
Security of servo + pipes		
Exhaust system (inc. emissions)		
Fuel system		
Cooling system + fluid level		
Engine condition inc. mountings		
Power steering components		
Battery securings		

Under Vehicle Checks	Pass	Fail
Steering and Suspension		
Steering inc. power steering		
Steering column coupling		
Steering box/rack & pinion		
Steering joints		
Amount of free play		
Steering column bushes		
Drive shafts (if applicable)		
Gaiters, condition		
Wheel bearings		
Oil/fluid leaks		
Wheel + tyre, front N/S		
Wheel + tyre, front O/S		
Wheel + tyre, rear N/S		
Wheel + tyre, rear O/S		
Wheeltrims (if fitted)		
Parking brake system		
Fuel tank and fuel system		
Exhaust system		
Springs, front		
Springs, rear		
Shock absorbers, front		
Shock absorbers, rear		
Anti-roll bar, front		
Anti-roll bar, rear		
Rear axle mounting bushes		
Cross members		
Chassis rails		
Braking System		
Footbrake, operation	%	
Brake servo, operation		
Fluid leaks		
Parking brake, operation	%	
Service brake control		

Other Items	Pass	Fail
Roof sign (hackney carriage only)		
External plate		
Internal plate		
Table of Fares		
Radio + meter securings		
Fire extinguisher + fixings		
First Aid kit (see Spec. 24.0)		
<b>Road Test</b>		
Driveshafts		
Gearbox		
Clutch		
Brakes, condition		
Power steering (judder)		
Wheels, balance + bearings		
Steering alignment		
Taximeter (TDC use only)	Pass	Fail
Make of meter:		
Date of test		
Result		
Date of re-test		
Result		
Meter sealed	YES	NO

(please endorse here with testing station official stamp)

**General Condition of Vehicle**

Excellent  Good  Average  Poor

**Items failed on inspection:**

1..... 4.....  
2..... 5.....  
3..... 6.....

**Advisory items (items which do not constitute a failure but which require attention):**

1..... 4.....  
2..... 5.....  
3..... 6.....

**IF THE VEHICLE FAILS THE INSPECTION OR IF, IN THE OPINION OF THE EXAMINER, THE VEHICLE IS NOT SAFE TO BE USED AS A PUBLIC SERVICE VEHICLE, THE EXAMINER MUST INFORM THE LICENSING AUTHORITY INFORMED IMMEDIATELY. THE AUTHORITY MAY SUSPEND/REVOKE VEHICLE LICENCE**

**PLEASE INDICATE ANY SERIOUS DEFECTS ON THE DIAGRAM BELOW**

