



**Licensing Authority
Torrington District Council**

**Riverbank House
Bideford, Devon EX39 2QG
Tel: 01237 428700
Email: licensing@torridge.gov.uk**

Town Police Clauses Act 1847

Application for grant/renewal of a hackney carriage (taxi) vehicle licence

CHECKLIST	Please tick ✓
I have made or enclosed payment of the fee (£230.00) <u>'LICVLT'</u>	
I have completed and signed the application form	
I have enclosed the Vehicle Registration Document (V5C) for the vehicle. If this is not available, other proof of ownership (e.g. New Keeper Supplement or a bill of sale) must be provided.	
I have enclosed a valid certificate of motor insurance for public hire.	
I have enclosed a current MOT certificate issued by an authorised VOSA testing station	
I have enclosed the Council's mechanical inspection form completed by an authorised VOSA testing station	
I understand that if I do not comply with any of the above requirements my application will be rejected	

(TXHCV 25.6.18)

Please write in BLOCK Letters.

1. Personal Details

Title (please circle)	Mr Mrs Miss Ms Other (please state)	
Surname		
Forename(s)		
Date of Birth		
Address		
Postcode		
Correspondence Address (if different to above)		
Postcode		
Telephone No.		Mobile No.
E-mail address		

2. Personal Details - 2nd Applicant (if licence to be held in joint names)

Title (please circle)	Mr Mrs Miss Ms Other (please state)	
Surname		
Forename(s)		
Date of Birth		
Address		
Postcode		
Correspondence Address (if different to above)		
Postcode		
Telephone No.		Mobile No.
E-mail address		

(If licence is to be held by more than two persons, please continue on a separate sheet)

Privacy Notice

Torrige District Council collects stores and processes your personal information in accordance with the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679) and Data Protection Act 2018.

Our lawful basis has been determined as:

Public Task – in relation to personal data

Substantial Public Interest – in relation to 'special category' personal data

Personal information provided on this form may be shared with other council services where this assists in the delivery of those services.

Personal information provided on this form may be shared with third parties where we are legally obliged to do so, or where this is necessary to enable us to provide the service requested.

To view our full privacy policy including information on your rights, how to contact the Data Protection Officer, data retention information, more detail on information sharing and how to provide feedback or make a complaint, please see the privacy pages of our website

Website: <http://www.torrige.gov.uk/privacypolicy/>

Alternatively, a full copy of our privacy policy can be viewed at our main office or a copy can be requested by writing to the Data Protection Officer at Riverbank House, Bideford, Devon, EX39 2QG.