

Torridge District Council
Fees and Charges 2016/17

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Culture and Leisure			
Sport Facilities (per game)			
Football Pitches	£41.00	£42.00	S
Rugby Outside Pitch	£43.00	£44.00	S
Cricket Grass Wicket	£49.00	£50.00	S
Cricket Artificial Wicket	£16.50	£17.00	S
Cricket Pavilion	£9.50	£10.00	S
Standard Youth Hire	£13.00	£14.00	S
Note: For block bookings of a minimum of 10 with no more than a two-week gap between each date and paid in advance, then charges may be exempt from VAT. Please contact Leisure Services for more information.			
The Council also owns 3 Leisure Centres across the District, in Northam, Holsworthy and Torrington. These are managed by 1610 Ltd. Please visit www.1610.org.uk for opening hours, price lists and programmes.			
Land Licences			
Admin Fee for all Licences	£30.00	£30.00	S
Commercial Event (per day)	£200.00	£200.00	E
Charities and not for profit organisations with commercial elements involved (per day)	£55.00	£55.00	E
Damage Deposit Fee	£500.00	£500.00	N
Water and Electricity charge at events (per day)	£5.00	£5.00	S
Voluntary Wind, Waves & Water beach safety	£92.00	£95.00	S
Inflatable Squash Court Hire - pr day (plus deposit - see below)	£62.00	£65.00	S
Inflatable Squash Court Hire - 1 month (plus deposit - see below)	£255.00	£255.00	S
Damage deposit	£205.00	£205.00	N
Beach Huts			
Beach Hut -The sale of the beach hut structure itself is a private agreement between the buyer and seller. Per annum, there may be a slight variation depending on the site.			
Site rental	£462.00	£480.00	S
Tenancy Termination Fee - (April to February, 100% of rent)	£462.00	£480.00	S
Tenancy Termination Fee - (March, 50% of Rent)	£231.00	£240.00	S
Payment Admin Fee: 5% of annual rent - (Excludes DD & Payment in Advance)	£23.10	£24.00	S
National Non-Domestic Rate charge (Per annum, there maybe a slight variation, depending on the site, 50%SBRR)	varies	varies	S
Garages			
Garage Rentals (High View and Tuckers Park)	£685.80	£692.66	S

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	2015/16	2016/17	VAT Status
Cemeteries			
Interment			
Adult			
Single	£567.00	£575.00	N
Double	£691.00	£700.00	N
Triple	£816.00	£825.00	N
Child			
Under 16	£151.50	£153.00	N
Under 6	Free	Free	
Ashes			
Adult	£127.00	£130.00	N
Child (under 16)	£63.50	£65.00	N
Child (under 6)	Free	Free	
Scattering	£63.50	£65.00	N
Interment at Weekend additional fee	£127.00	£130.00	N
Exclusive Rights of Burial - For 25 years*			
Adult	£445.00	£460.00	N
Child (under 16)	£220.00	£225.00	N
Child (under 6)	Free	Free	
Renewal (Plot Un-used)	£445.00	£460.00	N
Renewal (Plot in use)	£116.00	£120.00	N
Ashes	£63.50	£66.00	N
* Pre-booking of grave plots at Northam and Torrington is no longer available due to a limited amount of remaining spaces.			
Chapel Use / Services / Overnight Laying of Coffin additional fee	£100.50	£102.00	N
Erection of Headstone	£152.00	£155.00	N
Erection of Tablet / Vase	£82.00	£83.00	N
Additional Headstone Inscription	-	£60.00	N
Non-Resident Additional fee	100%	100%	N
Search of Register	£34.00	£35.00	N
Copy of Register Entry	£34.00	£35.00	N
Memorial Benches			
Concrete & timber seat	£855.00	£865.00	S
Solid timber bench	£610.00	£620.00	S
Additional plaque	£65.00	£66.00	S
Refurbishment of existing bench	£425.00	£430.00	S
North Devon Crematorium			
Cremation fees			
A person 16 years of age and over	£620.00	£630.00	E
Babies and Children up to 16 years of age	No Fee	No Fee	E
Cremation delivery fee or Walk through / No Service (before 9.00am)	£490.00	£530.00	E
Use of chapel for a memorial service including resident organist for 30 minutes	£154.00	£154.00	E
30 minute service time extension including provision of resident organist	£87.00	£154.00	E
Penalty for service overrun (including fee for 30 minute time extension)	£137.00	£204.00	E
Note: The Cremation fee includes:- Use of the chapel, waiting room etc., services of Chapel Attendant, Organist, Medical Referee's fee, Disposal of cremated remains in Gardens (unwitnessed).			
Cremated remains containers			
Metal urn (Colour Bronze)	£35.00	£40.00	E
Cardbord casket	£10.00	£10.00	E
Polytainer	£10.00	£10.00	E
Scatter Tube	£20.00	£20.00	E
Keepsake Tube	£10.00	£10.00	E
Disposal of cremated remains			
Burial under lawn in Authors section with granite plaque on a			E
Attendance fee	£35.00	£35.00	E
Placement fee for cremated remains when returned 12 months following cremation	£50.00	£50.00	E
Placement fee for cremated remains where cremation took	£99.00	£99.00	E
Dispatch of cremated remains to any address in Great Britain			E
Temporary deposit of cremated remains per month after first month	£15.00	£15.00	E

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Book of Remembrance			
2 lines	£53.00	£53.00	S
5 lines	£88.00	£88.00	S
8 lines	£117.00	£117.00	S
5 lines plus picture or emblem	£178.00	£178.00	S
8 lines plus picture or emblem	£204.00	£204.00	S
Keepsake Cards			
2 lines	£45.00	£45.00	S
5 lines	£63.00	£63.00	S
8 lines	£80.00	£80.00	S
5 lines plus picture or emblem	£125.00	£125.00	S
8 lines plus picture or emblem	£149.00	£149.00	S
Memorials - 10 Year Lease Period /Renewal			
Sanctum - an above ground vault (for up to two sets of	£950.00	£950.00	S
Cordon Pear Tree (for up to two sets of ashes)	£350.00	£350.00	S
Rose Bush / Shrub	£247.00	£247.00	S
Rose bush including 10 year lease and acrylic plaque			S
Standard Rose / Climbing Plant	£264.00	£264.00	S
Standard rose including 10 year lease and acrylic plaque			S
Granite Vase Block	£220.00	£220.00	S
Memorial Tower	£198.00	£198.00	S
Granite Mushroom (one of three or five dedications per mushroom)	£176.00	£176.00	S
Childrens Teddy Memorial	£154.00	£154.00	S
Memorial Bench (one of three dedications per bench)	£165.00	£165.00	S
Phillips Memorial	£132.00	£132.00	S
Memorial Branch	£110.00	£110.00	S
5 Year Renewal			
Cordon Pear Tree (for up to two sets of ashes)	£184.00	£184.00	S
Rose Bush / Shrub	£130.00	£130.00	S
Standard Rose / Climbing Plant	£138.00	£138.00	S
Granite Vase Block	£115.00	£115.00	S
Memorial Tower	£104.00	£104.00	S
Granite Mushroom (one of three or five dedications per mushroom)	£92.00	£92.00	S
Childrens Teddy Memorial	£81.00	£81.00	S
Memorial Bench (one of three dedications per bench)	£86.00	£86.00	S
Phillips Memorial	£70.00	£70.00	S
Memorial Branch	£58.00	£58.00	S
Bird Box	£64.00	£64.00	S
Bird Bath/Sundial	£144.00	£144.00	S
Plaques			
Granite plaque for Sanctum (includes first 80 letters)	£150.00	£150.00	S
Bronze plaque	£125.00	£125.00	S
Acrylic plaque (for garden use / benches)	£60.00	£60.00	S
Granite plaque for Vase Block	£120.00	£120.00	S
Granite plaque for Memorial Tower	£90.00	£90.00	S
Granite plaque for Childrens Teddy Memorial (varying sizes) prices from:	£80.00	£80.00	S
Circular granite disc for Granite Mushroom	£95.00	£95.00	S
Leather plaque for Philips Memorial	£70.00	£70.00	S
Bronze finish leaf for Memorial Branch	£45.00	£45.00	S

N.B. All items of memorialisation are subject to availability.
All ashes are buried loosely in the ground.

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Planning			
Planning Application Fees			
Pre-Application Charges			S
For the above, please contact the office on 01237 428711 who can give assistance and full fee information.			
Enforcement Fees (which can include Enforcement Appeals) for a ground (a) appeal	£335.00	£770.00	N
Enforcement Letters	£25.50	£50.00	N
Planning History Research (Third Party)			
Admin staff	£18.00	£21.60	S
Professional Staff			
Copy of correspondence from public files			
- per document/per sheet	£0.10	£0.15	N
Building Control			
Building Control Fees			
Building Control Application Fees			
Building Control Inspection Fees			
Building Regulation Regularisation			
* Please contact the office on 01237 428724 who can give assistance and full fee information.			
Enforcement Fees	£335.00	£335.00	N
Building Control Documents			
Copy of Building Regulation Approval/Completion Certificate	£18.50	£18.50	S
Third party Land Sales (letter)	£43.00	£43.00	S
NB: Any information requested for an Appeal by an applicant or agent is free of charge			
Copy of correspondence from public files			
- per document/per sheet	£0.10	£0.15	N
- per document/20+ sheets	£2.00	£3.00	N
Street Naming and Numbering			
Change of Property Name / Addition of Alias Name	£41.00	£42.00	N
Confirmation of Address Letter	£26.00	£27.00	N
New developments:			
- charge set for street naming with an additional fee for number of properties	£61.50	£63.00	N
per unit (1-10 properties)	£10.00	£10.25	N
per unit (11-100 properties)	£5.00	£5.25	N
per unit (101+ properties)	£1.25	£1.30	N

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Licensing			
Licensing Act 2003			
Rateable Value (rate)			
£0 - £4,300 (A) Grant/Variation	£100.00	£100.00	N
£0 - £4,300 (A) Annual Fee	£70.00	£70.00	N
£4,301 - £33,000 (B) Grant/Variation	£190.00	£190.00	N
£4,301 - £33,000 (B) Annual Fee	£180.00	£180.00	N
£33,001 - £87,000 (C) Grant/Variation	£315.00	£315.00	N
£33,001 - £87,000 (C) Annual Fee	£295.00	£295.00	N
£87,001 - £125,000 (D) Grant/Variation	£450.00	£450.00	N
£87,001 - £125,000 (D) Annual Fee	£320.00	£320.00	N
Over £125,000 (E) Grant/Variation	£635.00	£635.00	N
Over £125,000 (E) Annual Fee	£350.00	£350.00	N

Notes: (a) Large events with attendance over 5,000 people attract a surcharge.
(b) Fee exemptions may apply to community & Educational Premises where alcohol is not sold

Personal Licences (Sale of Alcohol)

Grant or renewal of personal licence	£37.00	£37.00	N
Temporary event Notice	£21.00	£21.00	N
Theft, loss etc of premises licence or summary	£10.50	£10.50	N
Provisional statement where premises being built	£315.00	£315.00	N
Change of name and address	£10.50	£10.50	N
Variation of licence to specify premises supervisor	£23.00	£23.00	N
Transfer of premises licence	£23.00	£23.00	N
Interim authority notice	£23.00	£23.00	N
Theft, loss etc of certificate or summary	£10.50	£10.50	N
Notify of change of name/alteration of rules of club rules	£10.50	£10.50	N
Change of registered address of club	£10.50	£10.50	N
Theft, loss etc of temporary event Notice	£10.50	£10.50	N
Theft, loss etc of personal licence	£10.50	£10.50	N
Duty to notify change of name or address	£10.50	£10.50	N
Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	N
Minor Variation	£89.00	£89.00	N

Gambling Act 2005

Betting and Gaming:

Premises licences

New small casino

New Application	£8,000.00	£8,000.00	N
Variation	£4,000.00	£4,000.00	N
Annual Fee	£5,000.00	£5,000.00	N
Transfer	-	£1,800.00	N
Re-instatement	-	£1,800.00	N
Provisional Statement	-	£8,000.00	N
Application - Provisional Statement Holders	-	£3,000.00	N

New large casino

New Application	£10,000.00	£10,000.00	N
Variation	£5,000.00	£5,000.00	N
Annual Fee	£10,000.00	£10,000.00	N
Transfer	-	£2,150.00	N
Re-instatement	-	£2,150.00	N
Provisional Statement	-	£10,000.00	N
Application - Provisional Statement Holders	-	£5,000.00	N

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Bingo Club			
New Application	£1,110.00	£1,132.00	N
Variation	£1,110.00	£1,132.00	N
Annual Fee	£680.00	£694.00	N
Transfer	-	£460.00	N
Re-instatement	-	£460.00	N
Provisional Statement	-	£1,085.00	N
Application - Provisional Statement Holders	-	£460.00	N
Betting Premises (non-track)			
New Application	£1,110.00	£1,132.00	N
Variation	£1,110.00	£1,132.00	N
Annual Fee	£600.00	£600.00	N
Transfer	-	£460.00	N
Re-instatement	-	£460.00	N
Provisional Statement	-	£1,085.00	N
Application - Provisional Statement Holders	-	£460.00	N
Tracks			
New Application	£1,110.00	£1,132.00	N
Variation	£1,110.00	£1,132.00	N
Annual Fee	£680.00	£694.00	N
Transfer	-	£460.00	N
Re-instatement	-	£460.00	N
Provisional Statement	-	£1,085.00	N
Application - Provisional Statement Holders	-	£460.00	N
Family Entertainment Centre			
New Application	-	£1,132.00	N
Variation	-	£1,000.00	N
Annual Fee	-	£694.00	N
Transfer	-	£460.00	N
Re-instatement	-	£460.00	N
Provisional Statement	-	£1,085.00	N
Application - Provisional Statement Holders	-	£460.00	N
Adult Gaming Centre			
New Application	£1,110.00	£1,110.00	N
Variation	£1,110.00	£1,000.00	N
Annual Fee	£680.00	£680.00	N
Transfer	-	£460.00	N
Re-instatement	-	£460.00	N
Provisional Statement	-	£1,085.00	N
Application - Provisional Statement Holders	-	£460.00	N
All Premises Licence Types			
Duplicate Licence	-	£25.00	N
Change of Details	-	£50.00	N
Gambling Act 2005			
Betting and Gaming:			
Permits and Society Lotteries			
Gaming Machines (Alcohol Licensed Premises)			
1 or 2 machines			
Notification Fee	£50.00	£50.00	N
Grant - New operator	£150.00	£150.00	N
Grant - Existing operator	£100.00	£100.00	N
Transfer	-	£25.00	N
Annual Fees	£50.00	£50.00	N
Change of Details	-	£25.00	N
Duplicate Permit	-	£15.00	N
Gaming Machines (clubs)			
Club Machine Permit or Club Gaming Permit			
Grant - No Club Premises Certificates held	£200.00	£200.00	N
Grant - Where Club Premises Certificates held	£100.00	£100.00	N
Renewal - No Club Premises Certificates held	£200.00	£200.00	N
Renewal - Where Club Premises Certificates held	£100.00	£100.00	N
Variation	£100.00	£100.00	N
Change of Details	£25.00	£25.00	N
Duplicate Permit	£15.00	£15.00	N
Annual Fee	£50.00	£50.00	N
Prize Gaming Permit			
Grant	£300.00	£300.00	N
Renewal	£300.00	£300.00	N
Transfer	-	£25.00	N
Duplicate Permit	-	£15.00	N
Family Entertainment Centre Gaming Machine Permit			
Grant	£300.00	£300.00	N
Renewal	£300.00	£300.00	N
Transfer	-	£25.00	N
Duplicate Permit	-	£15.00	N
Society Lotteries			
Grant	£40.00	£40.00	N
Renewal	£20.00	£20.00	N

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	2015/16	2016/17	VAT Status
Taxis and Private Hire			
Hackney Carriage Vehicle Licence (includes £70 fee for demand survey)	£325.00	£200.00	N
Private Hire Vehicle Licence	£255.00	£120.00	N
HC/PH Hire Drivers Licence (1 year)	£64.50	£175.00	N
HC/PH Hire Drivers Licence (3 year)	-	£390.00	N
Private Hire Operators Licence - per vehicle (1 year)	£49.00	£79.00	N
Private Hire Operators Licence - per vehicle (5 year)	-	£301.00	N
Criminal Records Disclosure (CRB)	£55.00	£55.00	N
Transfer of Vehicle Licence (proprietor)	£55.00	£79.00	N
Transfer of Vehicle Licence (vehicle)	£55.00	£79.00	O
Deposit for Licence Plate	£55.00	£55.00	N
Deposit for HC/PH Driver ID Badge	£29.50	£29.50	N
Replacement/duplicate HC/PH badge	£10.00	£10.00	N
Replacement badge: £8 and Replacement holder: £2			
Replacement Private Hire Vehicle 'advance bookings' sign - per set	£21.50	£21.50	N
Individual signs: Large sign £6.50 each and Small sign £4.25 each.			
Temporary Vehicle Licence plates - plus £20 for licence plates	£22.50	£22.50	N
New/replacement/duplicate licence plates	£22.50	£22.50	N
Animal Welfare Licensing			
Animal Boarding			
Grant	£122.50	£125.00	N
Renewal	£93.00	£95.00	N
Transfer	£26.50	£27.00	N
Home Boarding			
Grant	£53.00	£54.00	N
Renewal	£43.00	£44.00	N
Transfer	£26.50	£27.00	N
Breeding of Dogs			
Grant	£122.50	£125.00	N
Renewal	£93.00	£95.00	N
Transfer	£26.50	£27.00	N
Above two combined			
Grant	£178.50	£182.00	N
Renewal	£132.50	£135.00	N
Pet Shops			
Grant	£122.50	£125.00	N
Renewal	£93.00	£95.00	N
Transfer	£26.50	£27.00	N
Riding Establishments			
Grant - plus Vet fees	£144.00	£147.00	N
Transfer	£26.50	£27.00	N
Dangerous Wild Animals			
Grant - plus Vet fees	£223.50	£228.00	N
Transfer	£26.50	£27.00	N
Zoos			
Grant - plus Vet fees	£223.50	£228.00	N
Renewal - plus vet fees	£181.50	£185.00	N
Transfer	£26.50	£27.00	N
Sundry Licences and Registration			
Boat And Boatmans Licensing			
Boat			
Grant	£102.00	£140.00	N
Renewal	£93.00	£95.00	N
Boatmen			
Grant	£102.00	£104.00	N
Reduced fee where no competence test required	£71.50	£73.00	N
Renewal	£93.00	£95.00	N
Reduced fee where no competence test required	£62.50	£64.00	N
Licensing of Sex Establishments			
Grant	£4,630.00	£4,722.00	N
Renewal	£3,185.00	£3,249.00	N
Transfer	£3,185.00	£3,249.00	N
Scrap Metal Dealers Licence			
Site Licence: Grant	£158.00	£161.00	N
Renewal	£158.00	£161.00	N
Vary	£56.00	£57.00	N
Collector's Licence: Grant			
Renewal	£107.00	£109.00	N
Vary	£56.00	£57.00	N

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Environmental Health & Public Protection Charges			
Food Safety			
The Food Safety (Fishery products and Live Shellfish) (Hygiene) Amendment (No.2) Regulations 1999			
Fishery Product Establishments (Euro per tonne to be converted to GBP)	£0.50	£0.50	N
Export Certificates			
Food	£50.00	£50.00	N
Premises	£50.00	£50.00	N
Note: If inspection required per hour - min. 1 hour	£33.00	£33.00	N
Safer Food Better Business Catering Pack	-	£6.50	S
Pack plus Postage	-	£8.00	S
12 Month Diary Sheet Pack	-	£3.00	S
Ear Piercing, Tattooing, Acupuncture or Electrolysis			
Premises registration	£122.00	£122.00	N
Person Registration Competency Check & Certificate	£48.50	£48.50	N
Personal Registration Certificate (Amendment)	£22.00	£22.00	N
Control of Stray Dogs			
Stray dogs			
1 day at kennels	£68.50	£70.50	N
2 days at kennels	£84.00	£86.00	N
3 days at kennels	£99.50	£101.50	N
4 days at kennels	£115.00	£117.00	N
5 days at kennels	£130.50	£132.50	N
6 days at kennels	£146.00	£148.00	N
7 days at kennels	£161.50	£163.50	N
8 days at kennels	£177.00	£179.00	N
Note:	Above fees includes statutory fee of	£25.00	N
	& handling/admin fee of	£28.00	N
	& Kennelling / reception per day of	£15.50	N
Park Homes			
New Park Home Site Licence (+ per pitch)	£250.00 (+ £3.67)	£250.00 (+ £3.67)	N
Annual Fee (+ per pitch)	£137.00 (+ £3.67)	£137.00 (+ £3.67)	N
Standard Licence Transfer or Amendment (no visit required)	£111.00	£111.00	N
Significant Licence Amendment (additional fee) (+ per pitch)	£71.00 (+ £3.67)	£71.00 (+ £3.67)	N
Deposit of Site Rules	£51.50	£51.50	N
Enforcement Charges (Determined on a case by case basis) (See Park Homes Fees Policy for more details)			N
Dog Fouling Fixed Penalty			
Order 1	Fouling		
	Paid within 10 days	£50.00	N
	Paid within 14 days	£75.00	N
Order 2	Dogs on Leads		
	Paid within 10 days	£50.00	N
	Paid within 14 days	£75.00	N
Order 3	On leads by direction		
	Paid within 10 days	£50.00	N
	Paid within 14 days	£75.00	N
Order 4	Dogs exclusion		
	Paid within 10 days	£50.00	N
	Paid within 14 days	£75.00	N
Flytipping Fixed Penalty Notice			
	Paid within 10 days	£180.00	N
	Paid within 14 days	£300.00	N
Community Protection Fixed Penalty Notice			
	Paid within 10 days	£50.00	N
	Paid within 14 days	£75.00	N
Failure to Furnish Documentation (Waste Carriers Licence)			
	Paid within 10 days	£180.00	N
	Paid within 14 days	£300.00	N
Failure to Produce Authority (Waste Carriers Licence)			
	Paid within 10 days	£180.00	N
	Paid within 14 days	£300.00	N
Littering Fixed Penalty Notice			
	Paid within 10 days	£50.00	N
	Paid within 14 days	£75.00	N
Noise Pollution Control			
Application for consent for the operation of loud speakers in the street	£189.50	£189.50	N
Contaminated Land search fee - per hour	£20.00-30.00	£20.00-£30.00	N
Sampling and Analysis of Private Water Supplies			
Risk Assessment (inc 'check sample' visit charge)*	£209.00	£209.00	N
Sampling Visit*	£70.00	£70.00	N
Investigation	£100.00	£100.00	N
Granting an Authorisation	£100.00	£100.00	N
Missed Appointments	£10.00	£10.00	N
(* plus analysis at cost up to limit in regulations as below)			S
	Analysing a sample -		
	Taken under regulation 10	£25.00	N
	Check sample	£100.00	N
	Audit sample	£500.00	N

Torridge District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Prescribed Processes under the Environmental Protection Act 1990			
If payment is made quarterly the total amount is increased by 36.00		£36.00	N
A2 process LOW (Consent For Discharge – CFD)		£1,384.00	N
A2 process MEDIUM (CFD)		£1,541.00	N
A2 process HIGH (CFD)		£2,233.00	N
Part B Standard process LOW ¹		£739.00	N
		(+ 99.00) ²	N
Part B Standard process MEDIUM ¹		£1,111.00	N
		(+ 149.00) ²	N
Part B Standard process HIGH ¹		£1,672.00	N
		(+ 198.00) ²	N
Reduced fee activities LOW ¹		£76.00	N
Reduced fee activities MEDIUM ¹		£151.00	N
Reduced fee activities HIGH ¹		£227.00	N
Mobile screening and crushing plant LOW ¹		£618.00	N
Mobile screening and crushing plant MEDIUM ¹		£989.00	N
Mobile screening and crushing plant HIGH ¹		£1,484.00	N
For the 3rd to 7th permit LOW ¹		£368.00	N
For the 3rd to 7th permit MEDIUM ¹		£590.00	N
For the 3rd to 7th permit HIGH ¹		£884.00	N
For the 8th and subsequent permit LOW ¹		£189.00	N
For the 8th and subsequent permit MEDIUM ¹		£302.00	N
For the 8th and subsequent permit HIGH ¹		£453.00	N
Vehicle refinishers LOW ¹		£218.00	N
Vehicle refinishers MEDIUM ¹		£349.00	N
Vehicle refinishers HIGH ¹		£524.00	N
Petrol vapour recovery 2 LOW ¹		£108.00	N
Petrol vapour recovery 2 MEDIUM ¹		£216.00	N
Petrol vapour recovery 2 HIGH ¹		£326.00	N
Late Payment Fee (applies when an invoice remains unpaid 8 weeks from the date the invoice is)		£50.00	N

¹ Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts.

² The additional amounts in brackets must be charged where a permit is for a combine Part B and waste installation

Application fee for prescribed processes under the Environmental Protection Act ³

A2 process	£3,218.00	N
Additional for operating without a permit	£1,137.00	N
Part B Standard process ³	£1,579.00	N
Additional for operating without a permit ³	£1,137.00	N
Reduced fee activities ³	£148.00	N
Additional for operating without a permit reduced fee ³	£68.00	N
Mobile screening and crushing plant ³	£1,579.00	N
For the 3rd to 7th authorisations ³	£943.00	N
For the 8th and subsequent authorisations ³	£477.00	N
Vehicle refinishers ³	£346.00	N
Petrol vapour recovery ³	£246.00	N

³ Where an application for any of the above is a combined Part B and waste application, add an extra £297 to the above amounts

Transfer and Surrender for prescribed processes under the Environmental Protection Act

A2 process – Substantial variation	£1,309.00	N
A2 process – Transfer	£225.00	N
A2 process – Partial transfer	£668.00	N
A2 process – Surrender	£668.00	N
Part B Standard process transfer	£162.00	N
Part B Standard process partial transfer	£476.00	N
New operator at low risk reduced fee activity	£75.00	N
Surrender: all part B activities	£0.00	N
Reduced fee activities: transfer	£0.00	N
Reduced fee activities: partial transfer	£45.00	N
Temporary transfer for mobiles – First transfer	£51.00	N
Temporary transfer for mobiles – Repeat following enforcement or warning	£51.00	N
Substantial Change – Standard process	£1,005.00	N
Substantial Change – Standard process where the substantial change results in a new PPC act	£1,579.00	N
Substantial Change – Reduced fee activities	£98.00	N

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Car Parks / Tolls			
Bideford Car Parks			
Bridge Street (52 spaces)			
Per hour	£0.90	£1.00	S
The Manor (15 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Per hour	£0.90	£1.00	S
The Quay (38 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Per hour	£0.90	£1.00	S
The Pill (118 Spaces)			
Per hour	£0.90	£1.00	S
After 12 noon Saturday until 8am Monday each week (maximum stay 2 hc	Free	Free	
Clarence Wharf (116 spaces)			
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
The Pannier (formerly Honestone Street) Car Park			
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Riverbank (Short Stay, 87 spaces)			
Per hour	£0.90	£1.00	S
All day charge for Blue Badge Holders (Dedicated disabled spaces only)	£3.00	£3.00	S
Riverbank (Long Stay, 300 spaces)			
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Coaches (per day)	Free	Free	S
Commercial Vehicles (6pm to 8am)	£2.00	£2.00	S
Motor homes ONLY per night, maximum two nights	£5.00	£5.00	S
Cattle Market (100 spaces)			
Per Day	£1.00	£1.00	S
Springfield (50 spaces)			
Per Day	£1.00	£1.00	S
Appledore/Northam/Westward Ho!			
Churchfields (163 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Coaches	Free	Free	S
Motor homes ONLY per night, maximum two nights	£5.00	£5.00	S
Vehicle / trailer combinations (each and every space)	£5.00	£5.00	S
Winter Boat Storage - charge per feet, mono hulls / multi	£5.80 / £8.70	£5.80 / £8.70	S
Odon Road (37 spaces)			
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Westward Ho! Slipway Car Park 15th March - 31st October (37 spaces)			
Per hour	£0.90	£1.00	S
Westward Ho! Slipway Car Park 1st November - 14th March (37 spaces)			
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Notes:	For slipway charges (with combined trailer parking) please see Harbours and Pilotage.		
Main Car Park - Westward Ho! 15th March – 31st October (131 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.90	£1.00	S
Up to 2 hours	£1.80	£2.00	S
Up to 4 hours	£4.00	£4.00	S
All day	£7.00	£7.00	S
All week	£17.00	£17.00	S
Motor homes ONLY per night, maximum two nights	£5.00	£5.00	S

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Main Car Park - Westward Ho! 1st November – 14th March (131 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Motor homes ONLY per night, maximum two nights	£5.00	£5.00	S
West Appledore (29 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Windmill Lane (25 spaces numbered spaces)			
Reserve Bays (Charge per annum)	£80.00	£80.00	S
Windmill Lane (7 spaces)			
All day	£1.00	£1.00	S
(No cash machine - so need to purchase through Park Mobile)			
Holworthy Car Parks			
Manor (166 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Coaches (per day)	Free	Free	
Commercial Vehicles (6pm to 8am)	£2.00	£2.00	S
After 12 noon Saturday until 8am Monday each week	Free	Free	
Motor homes ONLY per night, maximum two nights	£5.00	£5.00	S
Well Park (92 spaces)			
Per day	£1.00	£1.00	S
Barley Grove (70 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Sydney House (South Street, 280 spaces)			
Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Coaches	Free	Free	
After 12 noon Saturday until 8am Monday each week	Free	Free	
Motor homes ONLY per night, maximum two nights	£5.00	£5.00	S
Rural Car Parks			
Bucks Mills (25 spaces)			
	Free	Free	
Halwill Junction			
	Free	Free	
Annual Residents Permit			
Per Annum (Valid from 4pm to 10am and all day Sundays)	£60.00	£60.00	S
Tourist Permits - any 7 consecutive days			
	£20.00	£20.00	S
Season Ticket (Monday to Sunday inclusive in all long stay car parks only - except Westward Ho! main car park)			
Per month	£32.00	£32.00	S
Per half year	£189.00	£189.00	S
Per annum	£315.00	£315.00	S
Business Permits (Monday to Saturday in all long stay car parks only - except Westward Ho! main car park)			
Per month	£27.00	£27.00	S
Per half year	£158.00	£158.00	S
Per annum	£263.00	£263.00	S
Westward Ho! Main Car Park Permits - (Monday to Saturday) Winter season only (1st November - 14th March)			
Resident per year	£60.00	£60.00	S
Season per half year	£189.00	£189.00	S
'T' Business Permits - The Pill Car Park, Bideford - available only to businesses adjacent to this car park			
Per quarter	£189.00	£189.00	S
Reserved Bays			
Single	£447.00	£447.00	S
Double	£693.00	£693.00	S
Garages (West Appledore) (per quarter)			
	£158.00	£158.00	S
Penalty Charge Notices (Dependant on nature of contravention)			
Base charge	£50.00	£50.00	N
or	£70.00	£70.00	N
Discount on original charge if paid within 14 days	50 %	50 %	N

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)	2015/16	2016/17	VAT Status
Northam Burrows			
Daily Toll			
Motorcycles (Day and Evening) - returning entry	£1.50	£1.50	S
Car - Day - returning entry	£3.50	£3.50	S
Van/Camper Van (10 - 17 seater) - Day - returning entry	£5.00	£5.00	S
Car - Evening	£1.50	£1.50	S
Coach/Mini bus & Trailer - Day - returning entry	£8.00	£8.00	S
Season Ticket			
Weekly Car ticket	£12.00	£12.00	S
Season Motorcycle ticket	£20.00	£20.00	S
Season Car ticket	£35.00	£35.00	S
Commercial Vehicles (per annum)			
Coach/Bus	£525.00	£525.00	S
Minibus/Trailer	£420.00	£420.00	S
School Booking Fee	£25.00	£25.00	S
Discounts for pre-arranged visits:			
			50% for organisations using the Burrows for educational use
			50% for charities and youth clubs
			50% for nursing homes
Commercial Rent of Land (per day)	-	£25.00	E
Commercial Rent of Land (per season)	-	£200.00	E

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Harbour/Pilotage/Mooring Charges			
Harbour charges			
Conservancy Charge - per gross tonne	£0.52	£0.52	Z
Wharfage (loaded on or off) (Clay) - per tonne of cargo	£0.70	£0.70	Z
Wharfage (loaded on or off) (Logs) - per tonne of cargo	£0.88	£0.88	Z
Craneage (loaded on or off) - per tonne of cargo	£1.25	£1.25	Z
Water			
Connection - per vessel	£25.91	£25.91	Z
Supply - per tonne	£1.34	£1.34	Z
Craneage (during working hours)			
Single boat lift - per tonne (minimum charge of 2 tonnes)	£36.01	£36.01	S
Crane moving cost - per mile (minimum 1 mile)	£72.09	£72.09	S
Other crane lifts	By quotation	By quotation	S
Pilotage Charges			
Charge inc boarding, landing and boatman - per gross tonne	£0.35	£0.35	Z
Charge with Pilot Exemption Certificate	25% of full charge	25% of full charge	Z
Pilot ordered to attend a vessel at tide time and such vessel	£96.49	£96.49	Z
Pilot puts to sea to meet a vessel at her expected time of	£120.20	£120.20	Z
And additional pilot boat fee of (River Torrige):	£315.69	£315.69	Z
Pilot Boat Services - varies depending on size of vessel:	0 - £315.79	0 - £315.79	Z
Pilot Boat Services - surcharge within River Taw:	£240.38	£240.38	Z
Pilot Exemption Certificates			
Examination	£132.20	£132.20	N
Certificate	£34.87	£34.87	N
Renewal	£34.87	£34.87	N
Mooring Charges			
Pleasure mooring charges Bank End - per metre per annum	£33.34	£33.34	S
Commercial & Fishing Boat Mooring >15tonnes - per metre per annum	£37.31	£37.31	Z
Commercial & Fishing Boat Mooring <15 tonnes - per metre per annum	£37.31	£37.31	S
Churchfield & Riverbank Slipway charges (Payment via parking meter)			
1 x launch only	£6.00	£6.00	S
1 x launch and parking for one vehicle	£10.00	£10.00	S
5 x launches and parking for one vehicle	£50.00	£50.00	S
One month permit for launching and parking for one vehicle	£70.00	£70.00	S
3 month permit for launching and parking for one vehicle	£200.00	£200.00	S
Permit covering period 1st April to 30th September for launching and parking for one vehicle	£320.00	£320.00	S
(Trailer must stay attached to vehicle at all times)			

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Housing			
Houses in Multiple Occupation (HMO) Licence	£426.50	£435.00	N
Houses in Multiple Occupation (HMO) Licence Variation	£213.00	£217.00	N
Hostel Rents:			
Per week for a single/1.5 person room	£276.50	£276.50	E
Per night for a single/1.5 person room	£39.50	£39.50	E
Per week for a family room	£308.00	£308.00	E
Per night for a family room	£44.00	£44.00	E
Hostel Service Charges:			
Per week	£14.00	£14.00	E
Per night	£2.00	£2.00	E
Private Sector Leased Properties (Temporary Accommodation for Homeless Households):			
Per week for a two bedroom property	£162.75	£162.75	E
Per night for a two bedroom property	£23.25	£23.25	E
Per week for a three bedroom property	£179.41	£179.41	E
Per night for a three bedroom property	£25.63	£25.63	E
Per week for a four bedroom property	£204.33	£204.33	E
Per night for a four bedroom property	£29.19	£29.19	E
Improvement Notice or Emergency Remedial Action Notice			
2 Storey property or maisonette	£194.00	£198.00	N
3 Storey property	£201.00	£205.00	N
4 or More Storey property	£209.00	£213.00	N
Common parts of a building	£186.00	£190.00	N
Individual bedsit/ room in a shared house	£186.00	£190.00	N
Single storey flat	£186.00	£190.00	N
Prohibition Notice or Emergency Prohibition Notice or Demolition Order			
2 Storey property or maisonette	£201.00	£205.00	N
3 Storey property	£209.00	£213.00	N
4 or more Storey property	£217.50	£222.00	N
Common parts of a building	£201.00	£205.00	N
Individual bedsit/ room in a shared house	£201.00	£205.00	N
Single storey flat	£201.00	£205.00	N
Review of Suspended Improvement Notice			
All premises	£103.00	£105.00	N
Review of Suspended Prohibition Notice			
All premises	£103.00	£105.00	N
Review of Prohibition Notice			
All premises		£105.00	N

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Electoral Registration			
Edited electoral register			
Data format			
Admin fee	£20.00	£20.00	N
For each 1000 entries	£1.50	£1.50	N
Printed format			
Admin fee	£10.00	£10.00	N
For each 1000 entries	£5.00	£5.00	N
Full electoral register			
Data format			
Admin fee	£20.00	£20.00	N
For each 1000 entries	£1.50	£1.50	N
Printed format			
Admin fee	£10.00	£10.00	N
For each 1000 entries	£5.00	£5.00	N
Marked registers			
Data format			
Admin fee	£10.00	£10.00	N
For each 1000 entries	£1.00	£1.00	N
Printed format			
Admin fee	£10.00	£10.00	N
For each 1000 entries	£2.00	£2.00	N
Marked postal vote lists			
Data format			
Admin fee	£10.00	£10.00	N
For each 1000 entries	£1.00	£1.00	N
Printed format			
Admin fee	£10.00	£10.00	N
For each 1000 entries	£2.00	£2.00	N
Confirmation of Residency Letters - per letter			
	£6.00	£6.00	N
Researching the Electoral Register			
Per each year manually researched	£5.00	£5.00	N
Local Land Charges			
Notes: NLIS – National Land & Property Information Service			
LLC1 Certificate of Search			
Electronically via NLIS* / Postal	£17.80 / £20.85	£7.13	N
Additional Parcel of Land	£1.00	£0.42	N
CON29R Enquiries of the Local Authority			
Electronically via NLIS* / Postal	£78.2 / £81.25	£76.09	S
Additional Parcel of Land	£14.00	£0.50	S
LLC1 + CON29R combined			
Electronically via NLIS*	£79.45 / £82.50	£83.22	Split N & S vat
Additional Parcel of Land	£15.00	£0.92	Split N & S vat
CON29 "Optional" enquiries submitted on their own (i.e. without "Required" enquiries) or raised separately, incur an additional admin fee of:			
Electronically via NLIS* / Postal	£30.50 / £33.55	£18.07	S
CON29O Enquiries of the Local Authority (Same price for Electronically via NLIS* and Postal versions)			
Road proposals by private bodies	£11.00	£5.09	S
Public paths or byways	£4.50	-	S
Advertisements	£3.75	£1.69	S
Completion notices	£2.85	£2.50	S
Parks and countryside	£1.80	£2.16	S
Pipelines	£0.50	£0.34	S
Houses in multiple occupation	£0.50	£1.40	S
Noise abatement	N/a	£1.68	S
Urban development areas	N/a	N/a	
Enterprise zones	N/a	N/a	
Inner urban improvement areas	N/a	N/a	
Simplified planning zones	N/a	N/a	
Land maintenance notices	£3.75	N/a	S
Mineral consultation areas	£4.65	£3.58	S
Hazardous substance consents	£2.85	£0.34	S
Environmental and pollution notices	£1.75	£2.68	S
Food safety notices	£1.90	£1.68	S
Hedgerow notices	£2.10	£0.85	S
Flood defence and Land Drainage Consents	-	£3.24	S
Common land, town & village greens	£4.50	£5.40	S

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Additional Searches (Same price for Electronically via NLIS* and Postal versions)			
Each additional enquiry raised by applicant with the original application	£8.60	£6.00	S
CON29R Admin Fees			
Admin Fee to access to search or inspect property records	£6.40	Free	S
CON29R Enquiries of the Local Authority			
Planning and Building Decisions and Pending Applications			
**Please note - all fees listed in the next section marked ** are subject to the admin fee detailed above.			
**Answering CON29R enquiries about a property			
(a)-(i)	£8.60	£9.17	S
(j)-(l)	£2.05	£2.26	S
**Planning Designations and Proposals			
Answering CON29R enquiries about a property	£2.45	£4.80	S
**Roads and public rights of way			
Answering CON29R enquiries about a property	£2.70	£3.91	S
**Land required for Public Purposes			
Answering CON29R enquiries about a property	£1.40	£0.79	S
**Land to be acquired for Road Works			
Answering CON29R enquiries about a property	£0.90	£1.31	S
**Drainage Agreements and Consents			
Answering CON29R enquiries about a property	£0.80	£6.48	S
**Nearby Road Schemes			
Answering CON29R enquiries about a property	£4.80	£5.17	S
**Nearby Railway Schemes			
Answering CON29R enquiries about a property	£0.60	£3.83	S
**Traffic Schemes			
Answering CON29R enquiries about a property	£6.80	£9.34	S
**Outstanding Notices			
Answering CON29R enquiries about a property	£6.65	£2.83	S
**Contravention of Building Regulations			
Answering CON29R enquiries about a property	£0.70	£0.61	S
**Notices, Orders, Directions and Proceedings under Planning Acts			
Answering CON29R enquiries about a property	£3.35	£3.86	S
**Community Infrastructure Levy (CIL)			
Answering CON29R enquiries about a property	-	£0.79	S
**Conservation Area			
Answering CON29R enquiries about a property	£0.70	£0.64	S
**Compulsory Purchase			
Answering CON29R enquiries about a property	£4.00	£4.16	S
**Contaminated Land			
Answering CON29R enquiries about a property	£0.40	£0.91	S
**Radon Gas			
Answering CON29R enquiries about a property	£0.80	£0.91	S
**Assets of Community Value			
Answering CON29R enquiries about a property	-	£0.91	S

Note: The admin fee for CON290 enquiries is not payable if the optional enquiries are raised at the same time CON29R enquiries

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Room Hire			
Caddsdow			
Taw conference suite			
Full Day	£130.00	£133.00	S
Half Day	£78.00	£80.00	S
Torrige conference suite			
Full Day	£130.00	£133.00	S
Half Day	£78.00	£80.00	S
Other Facilities			
Flip Chart & Pens - per session	£7.40	£7.60	S
Photocopying - per copy	£0.13	£0.15	S
Refreshments - per serving	£2.10	£2.20	S
Lunchtime buffet - details available on request			S
Public liability insurance - unless certificate of suitable cover is produced on booking	£3.00	£3.00	E
Regular use discount - more than 10 bookings made at same time		10% discount	S
Windmill Lane Main Chamber			
Per Day (9am-4pm)	£37.00	£40.00	E
Per session (9am-12pm, 1pm-4pm)	£24.00	£25.00	E
Per hour after 4pm	£18.50	£20.00	E
Note: Bookings subject to checks with Northam Town Council			
Additional charges and discounts Windmill Lane			
Trade (Commercial) Use - per day	Rates are doubled	Rates are doubled	S
Registered charities and cultural bodies & societies	25% discount	25% discount	E
Regular use discount - more than 6 booking made at same time	25% discount	25% discount	S
Setting up and clearing away (extra outside booked times), per hour	£18.00	£20.00	S
Public liability insurance - unless certificate of suitable cover is produced on booking	£3.00	£3.00	E
Fishdock			
Ice - charge per tonne	-	£50.00	Z
Waste Management Services			
Collection of fridge or freezer - per item	£18.00	£18.50	N
Concessionary rate	£15.00	£15.50	N
1 to 2 Bulky Items (3 piece suites counts as 2 items)	£18.00	£18.50	N
Concessionary rate	£15.00	£15.50	N
3 Bulky Items	£24.00	£25.00	N
Concessionary rate	£20.00	£21.00	N
4 Bulky Items	£30.00	£31.00	N
Concessionary rate	£26.00	£27.00	N
Schedule 2 waste – collection not disposal (Domestic waste from business premises). Per bag, bag supplied by owner	£1.70	£1.80	S
Composting Bin	£13.50	£13.50	S

Torrige District Council - Fees & Charges 2016/17

Note: Amounts listed include VAT (if applicable)

	2015/16	2016/17	VAT Status
Customer Services			
Agenda's			
Per year			
Plans Committee Agenda's	£144.00	£147.00	S
All other Agenda's	£133.50	£136.00	S
Photocopying			
Per copy			
A4 Black & White on White Paper	£0.10	£0.15	S
A4 Black & White on Colour Paper	£0.10	£0.15	S
A4 Black & White on Double Sided White Paper	£0.15	£0.20	S
A4 Black & White on Double Sided Colour Paper	£0.15	£0.20	S
A3 Black & White on White Paper	£0.15	£0.20	S
A3 Black & White on Double Sided White Paper	£0.20	£0.25	S
A4 Colour on White Paper	£0.20	£0.25	S
A4 Colour on Colour Paper	£0.20	£0.25	S
Colour Printing Double Sided	£0.30	£0.35	S
Document Binding	£0.80	£1.00	S
Laminating A4	£0.50	£0.75	S
Laminating A3	£0.70	£0.90	S
Miscellaneous			
Flood defence sacks (Aqua-sacs)	£3.70	£3.70	S
Radar Keys	£3.00	£3.50	S
Radiolink			
Bideford scheme	£140.00	£140.00	S
Bideford rural scheme	£85.00	£85.00	S
Torrington scheme	£105.00	£105.00	S
Payroll			
Processing payroll for the Parish Clerk:			
Initial setup fee per employee	£25.00	£25.00	S
Charge per payslip	£10.00	£10.00	S
Legal Department			
Certifying Pensions (to enable people to claim overseas pensions)	£25.00	£25.00	S
Planning Agreements (Section 106) - Legal Charge (per hour)	£75.00	£80.00	N
Freedom of Information Charges			

Where possible simple requests under the Freedom of Information Act will be processed free of charge. However the Act permits a charge to cover photocopying, (currently A4 - 15p per side, A3 20p per side, larger than A3 price on request, documents produced externally will be charged at cost), and postage at cost. We will advise you of any costs involved during the processing of your request. More complex enquiries may attract an additional charge to cover officers time in obtaining the data requested but will conform to Government guidelines. We will again advise you of any likely charges your request might incur. Standard charges will also be made for Information subject to a charging regime approved by parliament.