

# **Torrige District Council**

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## **Fees Charges 2013/14**

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**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Culture and Leisure**
**Sport Facilities (per game)**

Football Pitches	£39.12	£39.12	S
Rugby Outside Pitch	£40.74	£40.74	S
Cricket Grass Wicket	£46.50	£46.50	S
Cricket Artificial Wicket	£15.60	£15.60	S
Cricket Pavilion	£9.12	£9.12	S
Standard Youth Hire	£12.00	£12.00	S

**Note:** For block bookings of 10 with no more than a two-week gap between each date, then charges become exempt of VAT.

The Council also owns 3 Leisure Centres across the District, in Northam, Holsworthy and Torrington. These are managed by 1610 Ltd. Please visit [www.1610.org.uk](http://www.1610.org.uk) for opening hours, price lists and programmes.

**Easter & Summer Sports Courses:** various courses please contact Leisure department for information.

**Land Licences**

Admin Fee for all Licences	£21.00	£21.00	S
Small Commercial Event (0-499 expected attendees)	£150.00	£150.00	E
Large Commercial Event (500+ expected attendees)	£300.00	£300.00	E
Charities and not for profit organisations with commercial elements involved (per day)	£50.00	£50.00	E
Small Event Damage Deposit Fee	£300.00	£300.00	N
Large Event Damage Deposit Fee	£1,000.00	£1,000.00	N
Charities and not for profit organisations with commercial elements involved damage deposit fee	£300.00	£300.00	N
Water and Electricity charge at events (per day)	£5.00	£5.00	S

**Voluntary Wind, Waves & Water beach safety acknowledgement certificate**

certificate	-	£75.00	S
<b>Inflatable Squash Court Hire (plus deposit - see below)</b>	-	£150.00	S
<b>Damage deposit</b>	-	£200.00	S

**Beach Huts**

Beach Hut -The sale of the beach hut structure itself is a private agreement between the buyer and seller. Per annum, there may be a slight variation depending on the site.

Site rental - 2011/12	-		S
Site rental - 2012/13	£420.00	£420.00	S
Site rental - 2013/14	£432.00	£432.00	S
Tenancy Termination Fee - (April to February, 100% of rent)	£420.00	£432.00	S
Tenancy Termination Fee - (March, 50% of Rent)	£210.00	£216.00	S

Payment Admin Fee: 5% of annual rent - (Excludes DD & Payment in Advance)	£21.00	£21.60	S
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National Non-Domestic Rate charge (Per annum, there maybe a slight variation, depending on the site, 50%SBRR)		varies	S
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**Farmers Market**

Standard Pitch (3m x 3m)	£18.00	£18.00	S
Standard Pitch and power	£24.00	£24.00	S
Standard Pitch with extra space	£24.00	£24.00	S
Standard Pitch, power and extra space	£30.00	£30.00	S

**Torrige District Council - Fees & Charges 2012/13**

**Note: Amounts listed include VAT (if applicable)**

**2012/13**

**2013/14**

**VAT Status**

**Cemeteries**

**Interment**

**Adult**

Single	£525.00	£536.00	N
Double	£640.00	£653.00	N
Triple	£755.00	£770.00	N

**Child**

Under 16	£140.00	£143.00	N
Under 6	Free	Free	

**Ashes**

Adult	£118.00	£120.00	N
Child (under 16)	£59.00	£60.00	N
Child (under 6)	Free	Free	
Scattering	£59.00	£60.00	N

<b>Interment at Weekend additional fee</b>	<b>£118.00</b>	<b>£120.00</b>	<b>N</b>
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**Exclusive Rights of Burial - For 25 years\***

Adult	£410.00	£418.00	N
Child (under 16)	£205.00	£209.00	N
Child (under 6)	Free	Free	N
Renewal (Plot Un-used)	£410.00	£418.00	N
Renewal (Plot in use)	£107.00	£109.00	N
Ashes	£59.00	£60.00	N

\* Pre-booking of grave plots at Northam and Torrington is no longer available due to a limited amount of remaining spaces.

<b>Chapel Use / Services / Overnight Laying of Coffin additional fee</b>	<b>£93.00</b>	<b>£95.00</b>	<b>N</b>
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<b>Erection of Headstone</b>	<b>£140.00</b>	<b>£143.00</b>	<b>N</b>
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<b>Erection of Tablet / Vase</b>	<b>£76.00</b>	<b>£78.00</b>	<b>N</b>
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<b>Non-Resident Additional fee</b>	<b>100%</b>	<b>100%</b>	<b>N</b>
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<b>Search of Register</b>	<b>£31.00</b>	<b>£32.00</b>	<b>N</b>
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<b>Copy of Register Entry</b>	<b>£31.00</b>	<b>£32.00</b>	<b>N</b>
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**Memorial Benches**

Concrete & timber seat	£790.00	£806.00	S
Solid timber bench	£565.00	£576.00	S
Additional plaque	£60.00	£61.00	S
Refurbishment of existing bench	£392.00	£400.00	S

**Torrige District Council - Fees & Charges 2012/13**

**Note: Amounts listed include VAT (if applicable)**

2012/13

2013/14

VAT Status

**North Devon Crematorium**

**Cremation fees**

A person 16 years of age and over.(previous year was 12 years old)	<b>£530.00</b>	<b>£590.00</b>	E
Babies and Children up to 16 years of age (previous year was 12 years old)	<b>No Fee</b>	<b>No Fee</b>	E
Cremation delivery fee or Walk through / No Service (before 10.00am)	-	<b>£490.00</b>	E
Use of chapel for a memorial service including resident organist for 30 minutes	<b>£154.00</b>	<b>£154.00</b>	E
30 minute service time extension including provision of resident organist	<b>£87.00</b>	<b>£87.00</b>	E
Penalty for service overrun (including fee for 30 minute time extension)	-	<b>£137.00</b>	E

Note: The Cremation fee includes:- Use of the chapel, waiting room etc., services of Chapel Attendant, Organist, Medical Referee's fee, Disposal of cremated of remains in Gardens (unwitnessed).

**Cremated remains containers**

Metal urn (Colour Bronze)	<b>£35.00</b>	<b>£35.00</b>	E
Cardbord casket	<b>£10.00</b>	<b>£10.00</b>	E
Plastic container	<b>£10.00</b>	<b>£10.00</b>	E

**Disposal of cremated remains**

Burial under lawn in Authors section with granite plaque on a Memorial Tower for a 10 year lease period	-	<b>£190.00</b>	E
Attendance fee	<b>£34.00</b>	<b>£34.00</b>	E
Placement fee for cremated remains when returned 12 months following cremation	<b>£49.00</b>	<b>£49.00</b>	E
Placement fee for cremated remains where cremation took place elsewhere returned 12 months following cremation	<b>£98.00</b>	<b>£98.00</b>	E
Dispatch of cremated remains to any address in Great Britain	<b>£80.00</b>	<b>£80.00</b>	E
Temporary deposit of cremated remains per month after first 28 days	<b>£15.00</b>	<b>£15.00</b>	E

**Book of Remembrance**

2 lines	<b>£46.00</b>	<b>£46.00</b>	S
5 lines	<b>£75.00</b>	<b>£75.00</b>	S
8 lines	<b>£98.00</b>	<b>£98.00</b>	S
5 lines plus picture or emblem	<b>£134.00</b>	<b>£134.00</b>	S
8 lines plus picture or emblem	<b>£152.00</b>	<b>£152.00</b>	S

**Torridge District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)**2012/132013/14VAT Status**Folded Memorial Cards**

2 lines	£38.00	£38.00	S
5 lines	£46.00	£46.00	S
8 lines	£64.00	£64.00	S
5 lines plus picture or emblem	£93.00	£94.00	S
8 lines plus picture or emblem	£108.00	£108.00	S

**Garden Memorials**

Rose bush including 10 year lease and bronze plaque	£281.00	£263.00	S
Rose bush including 10 year lease and acrylic plaque	£217.00	£235.00	S
Rose bush 10 years renewal	-	£230.00	S
Rose bush 5 years renewal	£82.00	£105.00	S
Rose bush 1 year renewal	-	£25.00	S
Standard rose including 10 year lease and bronze plaque	£317.00	£289.00	S
Standard rose including 10 year lease and acrylic plaque	£253.00	£261.00	S
Standard rose 10 years renewal	-	£240.00	S
Standard rose 5 years renewal	£100.00	£105.00	S
Standard rose 1 year renewal	-	£30.00	S
Shrub including 10 year lease and bronze plaque	£299.00	£263.00	S
Shrub including 10 year lease and acrylic plaque	£235.00	£235.00	S
Shrub 10 years renewal	-	£230.00	S
Shrub 5 years renewal	£91.00	£105.00	S
Shrub 1 year renewal	-	£25.00	S
Climbers 10 years renewal	-	£240.00	S
Climbers 5 years renewal	£103.00	£105.00	S
Climbers 1 year renewal	-	£30.00	S

**Torrige District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)**2012/132013/14VAT Status**Plaques**

Acrylic with prong	£53.00	£53.00	S
Bronze with prong	£117.00	£117.00	S

**Phillips Memorial**

Leather plaque including 10 year lease period	£204.00	£204.00	S
10 year renewal	-	£139.00	
5 year renewal	£72.00	£72.00	S
Leather plaque	£63.00	£63.00	S

**Living Memorials**

Bird and mammal boxes including 10 year lease and small metal plaque	From £112.00	From £112.00	S
5 year renewal	-	£80.00	S
1 year renewal	-	£22.00	S

**Outdoor Vase Blocks**

5 year renewal	£275.00	£275.00	S
Replacement stone plaque	£168.00	£168.00	S

**Bird Bath/Sundial**

5 year renewal	£167.00	£167.00	S
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**Posy Vase**

1 year	£46.00	£46.00	S
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**N.B.** All items of memorialisation are subject to availability

**Planning & Building Control**

**Planning Application and Building Control Fees**

- Planning Application Fees
- Building Control Application Fees
- Building Control Inspection Fees
- Building Regulation Regularisation

\* Please contact the office on 01237 428724 who can give assistance and full fee information.

**Enforcement Fees** £335.00 £335.00 N

**Legal Planning Document copying charges**  
Covers Decision Notices/Tree Preservation Orders/Section 106  
Agreements/Historic Building Description\*/Conservation Area Map Book\*\* £17.63 £17.63 N

\* Free if owner

\*\* Free if owner of property within CA

**Planning History Research (Third Party)**  
Admin staff £17.63 £17.63 N  
Professional Staff £29.38 £29.38 N

**Site Inspection Documents** £29.38 £29.38 N  
**Weekly Planning Lists** £200.00 £200.00 E  
**Monthly Planning Lists** £200.00 £200.00 E

**Copy of correspondence from public files**  
- per document/per sheet £0.50 £0.50 N  
- per document/20+ sheets £10.00 £10.00 N

**Building Control Documents**  
Copy of Building Regulation Approval/Completion Certificate £18.00 £18.00 S  
Third party Land Sales (letter) £42.00 £42.00 S

**NB: Any information requested for an Appeal by an applicant or agent is free of charge**

**Plan Copying**  
A4 - per 4 copies £17.63 £17.63 N  
A3 - per 4 copies £17.63 £17.63 N  
A2 - per copy £17.63 £17.63 N  
A1 - per copy £23.50 £23.50 N  
AO - per copy £23.50 £23.50 N

**Street Naming and Numbering**  
Change of Property Name / Addition of Alias Name £40.00 £40.00 N  
  
Confirmation of Address Letter £25.00 £25.00 N

New developments:  
- charge set for street naming £60.00 £60.00 N  
with an additional fee for number of properties  
per unit (1-10 properties) £10.00 £10.00 N  
per unit (11-100 properties) £5.00 £5.00 N  
per unit (101+ properties) £1.00 £1.25 N

**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Licensing**
**Licensing Act 2003**
**Rateable Value (rate)**

£0 - £4,300 (A) Grant/Variation	£100.00	£100.00	N
£0 - £4,300 (A) Annual Fee	£70.00	£70.00	N
£4,301 - £33,000 (B) Grant/Variation	£190.00	£190.00	N
£4,301 - £33,000 (B) Annual Fee	£180.00	£180.00	N
£33,001 - £87,000 (C) Grant/Variation	£315.00	£315.00	N
£33,001 - £87,000 (C) Annual Fee	£295.00	£295.00	N
£87,001 - £125,000 (D) Grant/Variation	£450.00	£450.00	N
£87,001 - £125,000 (D) Annual Fee	£320.00	£320.00	N
Over £125,000 (E) Grant/Variation	£635.00	£635.00	N
Over £125,000 (E) Annual Fee	£350.00	£350.00	N

**Notes:** (a) Large events with attendance over 5,000 people attract a surcharge.  
(b) Fee exemptions may apply to community & Educational Premises where alcohol is not sold

**Personal Licences (Sale of Alcohol)**

Grant or renewal of personal licence	£37.00	£37.00	N
Temporary event Notice	£21.00	£21.00	N
Theft, loss etc of premises licence or summary	£10.50	£10.50	N
Provisional statement where premises being built	£315.00	£315.00	N
Change of name and address	£10.50	£10.50	N
Variation of licence to specify premises supervisor	£23.00	£23.00	N
Transfer of premises licence	£23.00	£23.00	N
Interim authority notice	£23.00	£23.00	N
Theft, loss etc of certificate or summary	£10.50	£10.50	N
Notify of change of name/alteration of rules of club rules	£10.50	£10.50	N
Change of registered address of club	£10.50	£10.50	N
Theft, loss etc of temporary event Notice	£10.50	£10.50	N
Theft, loss etc or personal licence	£10.50	£10.50	N
Duty to notify change of name or address	£10.50	£10.50	N
Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	N

**Gambling Act 2005**
**Betting and Gaming:**
**Premises licences**
**New small casino**

New Application	£8,000.00	£8,000.00	N
Variation	£4,000.00	£4,000.00	N
Annual Fee	£5,000.00	£5,000.00	N

**New large casino**

New Application	£10,000.00	£10,000.00	N
Variation	£5,000.00	£5,000.00	N
Annual Fee	£10,000.00	£10,000.00	N

**Bingo Club**

New Application	£1,060.00	£1,085.00	N
Variation	£1,060.00	£1,085.00	N
Annual Fee	£650.00	£665.00	N

**Betting Premises (non-track)**

New Application	£1,060.00	£1,085.00	N
Variation	£1,060.00	£1,085.00	N
Annual Fee	£600.00	£600.00	N

**Tracks**

New Application	£1,060.00	£1,085.00	N
Variation	£1,060.00	£1,085.00	N
Annual Fee	£650.00	£665.00	N

**Family Entertainment Centre**

New Application	£1,060.00	£1,085.00	N
Variation	£1,060.00	£1,085.00	N
Annual Fee	£650.00	£665.00	N



**Torridge District Council - Fees & Charges 2012/13**

**Note: Amounts listed include VAT (if applicable)**

	<u>2012/13</u>	<u>2013/14</u>	<u>VAT Status</u>
<b>Adult Gaming Centre</b>			
New Application	£1,060.00	£1,085.00	N
Variation	£1,060.00	£1,085.00	N
Annual Fee	£650.00	£665.00	N
<b>Gambling Act 2005</b>			
<b>Betting and Gaming:</b>			
<b>Permits and Society Lotteries</b>			
<b>Gaming Machines (pubs etc)</b>			
<b>1 or 2 machines</b>			
Notification Fee	£50.00	£50.00	N
Grant - New operator	£150.00	£150.00	N
Grant - Existing operator	£100.00	£100.00	N
Renewal	£100.00	£100.00	N
Annual Fees	£50.00	£50.00	N
<b>Gaming Machines (clubs)</b>			
<b>Club Machine Permit or Club Gaming Permit</b>			
Grant - No Club Premises Certificates held	£200.00	£200.00	N
Grant - Where Club Premises Certificates held	£100.00	£100.00	N
Renewal - No Club Premises Certificates held	£200.00	£200.00	N
Renewal - Where Club Premises Certificates held	£100.00	£100.00	N
Variation	£100.00	£100.00	N
Annual Fee	£50.00	£50.00	N
<b>Prize Gaming Permit</b>			
Grant	£300.00	£300.00	N
Renewal	£300.00	£300.00	N
<b>Family Entertainment Centre Gaming Machine Permit</b>			
Grant	£300.00	£300.00	N
Renewal	£300.00	£300.00	N
<b>Society Lotteries</b>			
Grant	£40.00	£40.00	N
Renewal	£20.00	£20.00	N
<b>Taxis and Private Hire</b>			
Hackney Carriage Vehicle Licence (includes £70 fee for demand survey)	£315.00	£315.00	N
Private Hire Vehicle Licence	£240.00	£245.00	N
HC/PH Hire Operators Licence	£60.00	£62.00	N
Private Hire Operators Licence - per vehicle	£46.00	£47.00	N
Criminal Records Disclosure (CRB)	£36.00	£54.00	N
Transfer of Vehicle Licence (proprietor)	£52.00	£53.00	N
Transfer of Vehicle Licence (vehicle)	£40.00	£53.00	O
Deposit for Licence Plate	£52.00	£53.00	N
Deposit for HC/PH Driver ID Badge	£27.00	£28.00	N
Replacement/duplicate HC/PH badge	£10.00	£10.00	N
Replacement Private Hire Vehicle 'advance bookings' sign - per set	£21.00	£22.00	N
Temporary Vehicle Licence plates - plus £20 for licence plates	Pro-rata	Pro-rata	N
New/replacement/duplicate licence plates	£21.00	£22.00	N

**Torrige District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
2012/13
2013/14
VAT Status
**Animal Welfare Licensing**
**Animal Boarding**

Grant	£115.00	£118.00	N
Renewal	£87.00	£89.00	N
Transfer	-	£25.00	N

**Home Boarding**

Grant	£50.00	£51.00	N
Renewal	£40.00	£41.00	N
Transfer	-	£25.00	N

**Breeding of Dogs**

Grant	£115.00	£118.00	N
Renewal	£87.00	£89.00	N
Transfer	-	£25.00	N

**Above two combined**

Grant	£167.00	£171.00	N
Renewal	£124.00	£127.00	N

**Pet Shops**

Grant	£115.00	£118.00	N
Renewal	£87.00	£89.00	N
Transfer	-	£25.00	N

**Riding Establishments**

Grant - plus Vet fees	£135.00	£138.00	N
Transfer	-	£25.00	

**Dangerous Wild Animals**

Grant - plus Vet fees	£210.00	£215.00	N
Transfer	-	£25.00	N

**Zoos**

Grant - plus Vet fees	£210.00	£215.00	N
Renewal - plus vet fees	£170.00	£174.00	N
Transfer	-	£25.00	N

**Sundry Licences and Registration**
**Boat And Boatmans Licensing**
**Boat**

Grant	£96.00	£98.00	N
Renewal	£87.00	£89.00	N

**Boatmen**

Grant	£96.00	£98.00	N
Renewal	£87.00	£89.00	N

**Licensing of Sex Establishments**

Grant	£4,430.00	£4,540.00	N
Renewal	£3,040.00	£3,120.00	N
Transfer	£3,040.00	£3,120.00	N

**Motor Salvage Operators Registration**

Grant	£107.00	£110.00	N
Renewal	£107.00	£110.00	N

**Torridge District Council - Fees & Charges 2012/13**
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**VAT Status**
**Environmental Health & Public Protection Charges**
**Food Safety**
**The Food Safety (Fishery products and Live Shellfish) (Hygiene) Amendment (No.2) Regulations 1999**

Fishery Product Establishments (Euro per tonne to be converted to GBP) £0.50 £0.50 N

**Export Certificates**

Food £46.35 £48.67 N

Premises £46.35 £48.67 N

**Note: If inspection required per hour - min. 1 hour** £33.00 £33.00 N

**Food Hygiene Training Refresher Update Course (3 hours)** - £25.00 S

**Food Hygiene Training Foundation (6 hours)** £36.27 £38.00 S

**Intermediate Food Hygiene Training (2days)** £119.41 £125.00 S

**Basic HACCP Training** £146.38 £73.00 S

**Advanced HACCP Training** (includes production of procedures and a coaching visit) - £250.00

**Health & Safety Course** (Minimum of 3 hours officer time) £82.18 £55.00 S

**Mentor Partnership Training Visit (6 hours)** - £300.00 S

**Safer Food Better Business Coaching visit and Staff Training** (includes 1 hour with the FBO and 2 hours training with staff) - £120.00

**Ear Piercing, Tattooing, Acupuncture or Electrolysis**

Premises registration £103.00 £115.00 N

Person Registration Competency Check &amp; Certificate £77.25 £45.00 N

Personal Registration Certificate (Amendment) - £20.00 N

**Control of Stray Dogs**
**Stray dogs**

1 day at kennels £68.50 £68.50 N

2 days at kennels £83.50 £83.50 N

3 days at kennels £98.50 £98.50 N

4 days at kennels £113.50 £113.50 N

5 days at kennels £128.50 £128.50 N

6 days at kennels £143.50 £143.50 N

7 days at kennels £158.50 £158.50 N

8 days at kennels £173.50 £173.50 N

**Note:** Above fees includes statutory fee of £25.00

&amp; handling/admin fee of £28.00

**Dog Waste Bags - per hundred** £4.35 £4.50 S

**Microchipping - per animal** £12.50 £12.50 S

**Torridge District Council - Fees & Charges 2012/13**

Note: Amounts listed include VAT (if applicable)

	<u>2012/13</u>	<u>2013/14</u>	<u>VAT Status</u>
<b>Dog Fouling Fixed Penalty</b>	<b>£50.00</b>		N
<b>Order 1 Fouling</b>			
Paid within 10 days		£50.00	N
Paid within 14 days		£75.00	N
<b>Order 2 Dogs on Leads</b>			
Paid within 10 days		£50.00	N
Paid within 14 days		£75.00	N
<b>Order 3 On leads by direction</b>			
Paid within 10 days		£50.00	N
Paid within 14 days		£75.00	N
<b>Order 4 Dogs exclusion</b>			
Paid within 10 days		£50.00	N
Paid within 14 days		£75.00	N
<b>Pest Control</b>			
<b>Rodent Control</b>			
Rats - up to three visits	£88.60	£90.20	S
Mice - up to three visits	£56.70	£58.10	S
Each subsequent visit	£33.00	£33.80	S
<b>Noise Pollution Control</b>			
Application for consent for the operation of loud speakers in the street	£189.50	£189.50	N
<b>Contaminated Land search fee - per hour</b>	<b>£20.00-30.00</b>	<b>£20.00-30.00</b>	N
<b>Sampling and Analysis of Private Water Supplies</b>			
Risk Assessment (inc 'check sample' visit charge)*	£200.00	£200.00	N
Sampling Visit*	£67.00	£68.65	N
Investigation	£100.00	£100.00	N
Granting an Authorisation	£100.00	£100.00	N
Missed Appointments	£10.00	£10.00	N
(* plus analysis at cost up to limit in regulations as below)			S
Analysing a sample -			
Taken under regulation 10	£25.00	£25.00	N
Check sample	£100.00	£100.00	N
Audit sample	£500.00	£500.00	N

**Torridge District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)****2012/13****2013/14****VAT Status****LAPPC charges****Application Fee**

Standard process	<b>£1,579.00</b>	<b>£1,579.00</b>	N
Additional fee for operating without a permit	<b>£1,137.00</b>	<b>£1,137.00</b>	N
Reduced fee activities (except VRs)	<b>£148.00</b>	<b>£148.00</b>	N
PVR I & II combined	<b>£246.00</b>	<b>£246.00</b>	N
Vehicle refinishers (VRs)	<b>£346.00</b>	<b>£346.00</b>	N
Reduced fee activities: Additional fee for operating without a permit	<b>£68.00</b>	<b>£68.00</b>	N
Mobile screening and crushing plant	<b>£1,579.00</b>	<b>£1,579.00</b>	N
For third to seventh applications	<b>£943.00</b>	<b>£943.00</b>	N
For eighth & subsequent applications	<b>£477.00</b>	<b>£477.00</b>	N

**Notes:** Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts.

Newspaper adverts may be required under EPR at the discretion of the Local Authority as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.

**Annual Subsistence Charge**

Standard process LOW	<b>£838.00</b>	<b>£739 (+£99)*</b>	N
Standard process MEDIUM	<b>£1,111.00</b>	<b>£1111 (+£149)*</b>	N
Standard process HIGH	<b>£1,672.00</b>	<b>£1672 (+£198)*</b>	N

**Torridge District Council - Fees & Charges 2012/13**

Note: Amounts listed include VAT (if applicable)

	<u>2012/13</u>	<u>2013/14</u>	<u>VAT Status</u>
<b>Reduced fee activities</b>			
LOW	£76.00	£76.00	N
MEDIUM	£151.00	£151.00	N
HIGH	£227.00	£227.00	N
<b>PVR I &amp; II combined medium component</b>			
LOW	£108.00	£108.00	N
MEDIUM	£216.00	£216.00	N
HIGH	£326.00	£326.00	N
<b>Vehicle refinishers</b>			
LOW	£218.00	£218.00	N
MEDIUM	£349.00	£349.00	N
HIGH	£524.00	£524.00	N
<b>Mobile plant, for first and second permits</b>			
LOW	£618.00	£618.00	N
MEDIUM	£989.00	£989.00	N
HIGH	£1,484.00	£1,484.00	N
<b>For third to seventh permit</b>			
LOW	£368.00	£368.00	N
MEDIUM	£590.00	£590.00	N
HIGH	£884.00	£884.00	N
<b>For eighth &amp; subsequent permits</b>			
LOW	£189.00	£189.00	N
MEDIUM	£302.00	£302.00	N
HIGH	£453.00	£453.00	N
<b>Late Payment Fee</b>	-	£50.00	N
* The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation.			
** To be added to risk assessed reduced fee for PVR			
<b>Notes:</b> Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts			
<b>Transfer and Surrender</b>			
Standard process transfer	£162.00	£162.00	N
Standard process partial transfer	£476.00	£476.00	N
New operator at low risk reduced fee activity	£75.00	£75.00	N
Surrender: all Part B activities	£0.00	£0.00	N
Reduced fee activities: transfer	£0.00	£0.00	N
Reduced fee activities: partial transfer	£45.00	£45.00	N
<b>Temporary transfer for mobiles</b>			
First transfer	£51.00	£51.00	N
Repeat following enforcement or warning	£51.00	£51.00	N
<b>Substantial change s10 &amp; s11</b>			
Standard process	£1,005.00	£1,005.00	N
Standard process where the substantial change results in a new PPC activity	£1,579.00	£1,579.00	N
Reduced fee activities	£98.00	£98.00	N

**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**LAPPC Mobile plant charges**
**Number of Permits Charge**

1 Application Fee	£1,579.00	£1,579.00	N
Subsistence Fee LOW	£618.00	£618.00	N
Subsistence Fee MEDIUM	£989.00	£989.00	N
Subsistence Fee HIGH	£1,484.00	£1,484.00	N
2 Application Fee	£1,579.00	£1,579.00	N
Subsistence Fee LOW	£618.00	£618.00	N
Subsistence Fee MEDIUM	£989.00	£989.00	N
Subsistence Fee HIGH	£1,484.00	£1,484.00	N
3 Application Fee	£943.00	£943.00	N
Subsistence Fee LOW	£368.00	£368.00	N
Subsistence Fee MEDIUM	£590.00	£590.00	N
Subsistence Fee HIGH	£884.00	£884.00	N
4 Application Fee	£943.00	£943.00	N
Subsistence Fee LOW	£368.00	£368.00	N
Subsistence Fee MEDIUM	£590.00	£590.00	N
Subsistence Fee HIGH	£884.00	£884.00	N
5 Application Fee	£943.00	£943.00	N
Subsistence Fee LOW	£368.00	£368.00	N
Subsistence Fee MEDIUM	£590.00	£590.00	N
Subsistence Fee HIGH	£884.00	£884.00	N
6 Application Fee	£943.00	£943.00	N
Subsistence Fee LOW	£368.00	£368.00	N
Subsistence Fee MEDIUM	£590.00	£590.00	N
Subsistence Fee HIGH	£884.00	£884.00	N
7 Application Fee	£943.00	£943.00	N
Subsistence Fee LOW	£364.01	£368.00	N
Subsistence Fee MEDIUM	£590.00	£590.00	N
Subsistence Fee HIGH	£884.00	£884.00	N
8 and more Application Fee	£477.00	£477.00	N
Subsistence Fee LOW	£189.00	£189.00	N
Subsistence Fee MEDIUM	£302.00	£302.00	N
Subsistence Fee HIGH	£453.00	£453.00	N

**Notes:** Subsistence charges can be paid in four equal quarterly instalments on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.00.

Reduced fee activities are listed in the Schedule to the Part B scheme.

**LA-IPPC Charges**

Application	£3,218.00	£3,218.00	N
Additional fee for opening without a permit	£1,137.00	£1,137.00	N
Annual subsistence – LOW	£1,384.00	£1,384.00	N
Annual subsistence – MEDIUM	£1,541.00	£1,541.00	N
Annual subsistence – HIGH	£2,233.00	£2,233.00	N
Substantial variation	£1,309.00	£1,309.00	N
Transfer	£225.00	£225.00	N
Partial transfer	£668.00	£668.00	N
Surrender	£668.00	£668.00	N
Late Payment Fee	-	£50.00	

**Torridge District Council - Fees & Charges 2012/13**

Note: Amounts listed include VAT (if applicable)

2012/13
2013/14
VAT Status
**Car Parks / Tolls**
**Bideford Car Parks**
**Bridge Street (52 spaces)**

Per hour £0.90 £0.90 S

**The Manor (15 spaces)**

Up to 30 minutes only £0.30 £0.30 S

Per hour £0.90 £0.90 S

**The Quay (38 spaces)**

Up to 30 minutes only £0.30 £0.30 S

Per hour £0.90 £0.90 S

**The Pill (118 Spaces)**

Per hour £0.90 £0.90 S

After 12 noon Saturday until 8am Monday each week (maximum stay 2 hours) Free Free

**Clarence Wharf (116 spaces)**

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

**The Pannier (formerly Honestone Street) Car Park**

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

**Riverbank (Short Stay, 87 spaces)**

Per hour £0.90 £0.90 S

**Riverbank (Long Stay, 300 spaces)**

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

Coaches (per day) £3.00 Free S

Commercial Vehicles (6pm to 8am) £2.00 £2.00 S

Motor homes ONLY per night, maximum two nights - £5.00 S

**Cattle Market (100 spaces)**

Per Day £1.00 £1.00 S

**Springfield (50 spaces)**

Per Day £1.00 £1.00 S

**Appledore/Northam/Westward Ho!**
**Churchfields (163 spaces)**

Up to 30 minutes only £0.30 £0.30 S

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

Coaches - Free

Motor homes ONLY per night, maximum two nights - £5.00

Vehicle / trailer combinations (each and every space occupied) (per space) to include Slipway Charge - £5.00 S

**Odun Road (37 spaces)**

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S



**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Westward Ho! Slipway Car Park 15th March - 31st October (37 spaces)**

Per hour £0.90 £0.90 S

**Westward Ho! Slipway Car Park 1st November - 14th March (37 spaces)**

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

**Notes:** For slipway charges (with combined trailer parking) please see Harbours and Pilotage.

**Main Car Park - Westward Ho! 15<sup>th</sup> March – 31<sup>st</sup> October (131 spaces)**

Up to 30 minutes only £0.30 £0.30 S

Up to 1 hour £0.90 £0.90 S

Up to 2 hours £1.80 £1.80 S

Up to 4 hours £4.00 £4.00 S

All day £7.00 £7.00 S

All week £17.00 £17.00 S

Motor homes ONLY per night, maximum two nights - £5.00 S

**Main Car Park - Westward Ho! 1<sup>st</sup> November – 14<sup>th</sup> March (131 spaces)**

Up to 30 minutes only £0.30 £0.30 S

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

Motor homes ONLY per night, maximum two nights £5.00 S

**Seafield Car Park - Westward Ho!**

Up to 30 minutes only £0.30 £0.30 S

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

**West Appledore (29 spaces)**

Up to 30 minutes only £0.30 £0.30 S

Up to 1 hour £0.60 £0.60 S

Up to 2 hours £1.20 £1.20 S

Up to 4 hours £2.00 £2.00 S

All day £3.00 £3.00 S

All week £16.00 £16.00 S

**Windmill Lane (50 spaces)**

Cars Only Free Free

Trailers &amp; Caravans - £158.00 S

**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Holsworthy Car Parks**
**Manor (166 spaces)**

Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Coaches (per day)	£3.00	Free	S
Commercial Vehicles (6pm to 8am)	£2.00	£2.00	S
After 12 noon Saturday until 8am Monday each week	Free	Free	
Motor homes ONLY per night, maximum two nights	-	£5.00	S

**Well Park (92 spaces)**

Per day	£1.00	£1.00	S
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**Barley Grove (70 spaces)**

Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S

**School Lane (40 spaces)**

All day	£3.00	£1.00	S
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**Sydney House (South Street, 280 spaces)**

Up to 30 minutes only	£0.30	£0.30	S
Up to 1 hour	£0.60	£0.60	S
Up to 2 hours	£1.20	£1.20	S
Up to 4 hours	£2.00	£2.00	S
All day	£3.00	£3.00	S
All week	£16.00	£16.00	S
Coaches	£3.00	Free	S
After 12 noon Saturday until 8am Monday each week	Free	Free	
Motor homes ONLY per night, maximum two nights	-	£5.00	S

**Rural Car Parks**
**Bucks Mills (25 spaces)**

	Free	Free	
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**Halwill Junction**

	Free	Free	
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**Annual Residents Permit**

Per Annum (Valid from 4pm to 10am and all day Sundays)	£55.00	£60.00	S
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**Tourist Permits - any 7 consecutive days**

	£20.00	£20.00	S
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**Torrige District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Season Ticket (Monday to Sunday inclusive in all long stay car parks only - except Westward Ho! main car park)**

Per month	£32.00	£32.00	S
Per half year	£189.00	£189.00	S
Per annum	£315.00	£315.00	S

**Business Permits (Monday to Saturday in all long stay car parks only - except Westward Ho! main car park)**

Per month	£27.00	£27.00	S
Per half year	£158.00	£158.00	S
Per annum	£263.00	£263.00	S

**Westward Ho! Main Car Park Permits - (Monday to Saturday) Winter season only (1st November - 14th March)**

Resident per year	£55.00	£60.00	S
Season per half year	£189.00	£189.00	S

**'T' Business Permits - The Pill Car Park, Bideford - available only to businesses adjacent to this car park**

Per quarter	£189.00	£189.00	S
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**Reserved Bays**

Single	£447.00	£447.00	S
Double	£693.00	£693.00	S

**Garages (West Appledore) (per quarter)**

	-	£158.00	S
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**Penalty Charge Notices (Dependant on nature of contravention)**

Base charge	£50.00	£50.00	N
or	£70.00	£70.00	N

Discount on original charge if paid within 14 days	50 %	50 %	N
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**Torrige District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)**2012/132013/14VAT Status**Northam Burrows****Daily Toll**

Motorcycles (Day and Evening) - returning entry	<b>£2.00</b>	<b>£1.50</b>	S
Car - Day - returning entry	<b>£4.00</b>	<b>£3.00</b>	S
Van/Camper Van (10 - 17 seater) - Day - returning entry	<b>£8.00</b>	<b>£5.00</b>	S
Car - Evening	<b>£2.00</b>	<b>£1.50</b>	S
Coach/Mini bus & Trailer - Day - returning entry	<b>£12.00</b>	<b>£8.00</b>	S

**Season Ticket**

Weekly Car ticket	<b>£15.00</b>	<b>£12.00</b>	S
Season Motorcycle ticket	<b>£30.00</b>	<b>£20.00</b>	S
Season Car ticket	<b>£50.00</b>	<b>£35.00</b>	S

**Commercial Vehicles (per annum)**

Coach/Bus	<b>£720.00</b>	<b>£500.00</b>	S
Minibus/Trailer	<b>£480.00</b>	<b>£400.00</b>	S
School Booking Fee	<b>£25.00</b>	<b>£25.00</b>	S

## Discounts for pre-arranged visits:

- 50% for organisations using the Burrows for educational use
- 50% for charities and youth clubs
- 50% for nursing homes

**Torrige District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Harbour/Pilotage/Mooring Charges**
**Harbour charges**

Conservancy Charge - per gross tonne	£0.48	£0.49	Z
Wharfage (loaded on or off) (Clay) - per tonne of cargo	£0.62	£0.67	Z
Wharfage (loaded on or off) (Logs) - per tonne of cargo	£0.81	£0.83	Z
Craneage (loaded on or off) - per tonne of cargo	£1.11	£1.14	Z
Water			
Connection - per vessel	£23.29	£23.99	Z
Supply - per tonne	£1.23	£1.27	Z

**Craneage (during working hours)**

Single boat lift - per tonne (minimum charge of 2 tonnes)	£27.72	£28.55	S
Crane moving cost - per mile (minimum 1 mile)	£55.42	£57.08	S
Other crane lifts	By quotation	By quotation	S

**Pilotage Charges**

Charge inc boarding, landing and boatman - per gross tonne	£0.32	£0.33	Z
Charge with Pilot Exemption Certificate	25% of full charge	25% of full charge	Z
Pilot ordered to attend a vessel at tide time and such vessel does not then leave	£84.46	£91.67	Z
Pilot puts to sea to meet a vessel at her expected time of arrival but does not pilot her because she fails to keep her time of arrival, the pilot shall be entitled to make an attendance charge of:	£110.86	£114.19	Z
And additional pilot boat fee of (River Torrige):	£221.71	£300.00	Z
Pilot Boat Services - varies depending on size of vessel:	-	0 - £300	Z
Pilot Boat Services - surcharge within River Taw:	£221.71	£228.36	Z

**Pilot Exemption Certificates**

Examination	£121.94	£125.59	N
Certificate	£32.16	£33.13	N
Renewal	£32.16	£33.13	N

**Mooring Charges**

Pleasure mooring charges Bank End - per metre per annum	£26.40	£26.40	S
Commercial & Fishing Boat Mooring >15tonnes - per metre per annum	£34.42	£35.45	Z
Commercial & Fishing Boat Mooring <15 tonnes - per metre per annum	£34.42	£35.45	Z

**Churchfield & Riverbank Slipway charges (Payment via parking meter)**

1 x launch only	£6.00	£6.00	N
1 x launch and parking for one vehicle	£10.00	£10.00	S
5 x launches and parking for one vehicle	£50.00	£50.00	S
One month permit for launching and parking for one vehicle	£70.00	£70.00	S
3 month permit for launching and parking for one vehicle	£200.00	£200.00	S
Permit covering period 1 <sup>st</sup> April to 30 <sup>th</sup> September for launching and parking for one vehicle	£320.00	£320.00	S

(Trailer must stay attached to vehicle at all times)

**Torridge District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)****2012/13****2013/14****VAT Status****Housing**

Houses in Multiple Occupation (HMO) Licence	<b>£410.00</b>	<b>£410.00</b>	N
Contribution from grant towards Home Improvements Agency (HIA) costs	<b>Nil</b>	<b>Nil</b>	N
Hostel Rents - per week	<b>£80.15</b>	<b>£80.15</b>	E
Hostel Service Charges - per week	<b>£11.00</b>	<b>£12.00</b>	E
Landlord Training	<b>£50.00</b>	<b>nil</b>	S
Improvement Notice or Emergency Remedial Action Notice			
2 Storey property or maisonette	<b>£186.00</b>	<b>£186.00</b>	N
3 Storey property	<b>£193.00</b>	<b>£193.00</b>	N
4 or More Storey property	<b>£201.00</b>	<b>£201.00</b>	N
Common parts of a building	<b>£178.00</b>	<b>£178.00</b>	N
Individual bedsit/ room in a shared house	<b>£178.00</b>	<b>£178.00</b>	N
Single storey flat	<b>£178.00</b>	<b>£178.00</b>	N
Prohibition Notice or Emergency Prohibition Notice or Demolition Order			
2 Storey property or maisonette	<b>£193.00</b>	<b>£193.00</b>	N
3 Storey property	<b>£201.00</b>	<b>£201.00</b>	N
4 or more Storey property	<b>£209.00</b>	<b>£209.00</b>	N
Common parts of a building	<b>£193.00</b>	<b>£193.00</b>	N
Individual bedsit/ room in a shared house	<b>£193.00</b>	<b>£193.00</b>	N
Single storey flat	<b>£193.00</b>	<b>£193.00</b>	N
Review of Suspended Improvement Notice			
All premises	<b>£99.00</b>	<b>£99.00</b>	N
Review of Suspended Prohibition Notice			
All premises	<b>£99.00</b>	<b>£99.00</b>	N

**Torridge District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)****2012/13****2013/14****VAT Status****Electoral Registration****Edited electoral register****Data format**

Admin fee	<b>£20.00</b>	<b>£20.00</b>	N
For each 1000 entries	<b>£1.50</b>	<b>£1.50</b>	N

**Printed format**

Admin fee	<b>£10.00</b>	<b>£10.00</b>	N
For each 1000 entries	<b>£5.00</b>	<b>£5.00</b>	N

**Full electoral register****Data format**

Admin fee	<b>£20.00</b>	<b>£20.00</b>	N
For each 1000 entries	<b>£1.50</b>	<b>£1.50</b>	N

**Printed format**

Admin fee	<b>£10.00</b>	<b>£10.00</b>	N
<b>For each 1000 entries</b>	<b>£5.00</b>	<b>£5.00</b>	N

**Marked registers****Data format**

Admin fee	<b>£10.00</b>	<b>£10.00</b>	N
For each 1000 entries	<b>£1.00</b>	<b>£1.00</b>	N

**Printed format**

Admin fee	<b>£10.00</b>	<b>£10.00</b>	N
For each 1000 entries	<b>£2.00</b>	<b>£2.00</b>	N

**Marked postal vote lists****Data format**

Admin fee	<b>£10.00</b>	<b>£10.00</b>	N
For each 1000 entries	<b>£1.00</b>	<b>£1.00</b>	N

**Printed format**

Admin fee	<b>£10.00</b>	<b>£10.00</b>	N
For each 1000 entries	<b>£2.00</b>	<b>£2.00</b>	N

**Confirmation of Residency Letters - per letter**

<b>£6.00</b>	<b>£6.00</b>	N
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**Researching the Electoral Register**

Per each year manually researched	<b>£5.00</b>	<b>£5.00</b>	N
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**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Local Land Charges**
**Notes:** NLIS – National Land & Property Information Service

**LLC1 Certificate of Search**

Electronically via NLIS*	£17.80	£17.80	N
Postal	£20.85	£20.85	N

**Additional Parcel of Land**

Electronically via NLIS*	£1.00	£1.00	N
Postal	£1.00	£1.00	N

**CON29R Enquiries of the Local Authority**

Electronically via NLIS*	£78.20	£78.20	N
Postal	£81.25	£81.25	N

**Additional Parcel of Land**

Electronically via NLIS*	£14.00	£14.00	N
Postal	£14.00	£14.00	N

**LLC1 + CON29R combined**

Electronically via NLIS*	£79.45	£79.45	N
Postal	£82.50	£82.50	N

**Additional Parcel of Land**

Electronically via NLIS*	£15.00	£15.00	N
Postal	£15.00	£15.00	N

**CON29** "Optional" enquiries submitted on their own (i.e. without "Required" enquiries) or raised separately, incur an additional admin fee of:

Electronically via NLIS*	£30.50	£30.50	N
Postal	£33.55	£33.55	N

**CON290 Enquiries of the Local Authority (Same price for Electronically via NLIS\* and Postal versions)**

Road proposals by private bodies	£11.00	£11.00	N
Public paths or byways	£4.50	£4.50	N
Advertisements	£3.75	£3.75	N
Completion notices	£2.85	£2.85	N
Parks and countryside	£1.80	£1.80	N
Pipelines	£0.50	£0.50	N
Houses in multiple occupation	£0.50	£0.50	N
Noise abatement	N/a	N/a	
Urban development areas	N/a	N/a	
Enterprise zones	N/a	N/a	
Inner urban improvement areas	N/a	N/a	
Simplified planning zones	N/a	N/a	
Land maintenance notices	£3.75	£3.75	N
Mineral consultation areas	£4.65	£4.65	N
Hazardous substance consents	£2.85	£2.85	N
Environmental and pollution notices	£1.75	£1.75	N
Food safety notices	£1.90	£1.90	N
Hedgerow notices	£2.10	£2.10	N
Common land, town & village greens	£4.50	£4.50	N



**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Additional Searches (Same price for Electronically via NLIS\* and Postal versions)**

Each additional enquiry raised by applicant with the original application	£8.60	£8.60	N
Registration of a charge in Part 11 of the register	£67.00	£67.00	N
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	£2.50	£2.50	N
Filing a judgement, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	£7.00	£7.00	N
Inspection of documents filed under rule 10 of the Local Land Charges Rules 1977 in respect of each parcel of land	£2.50	£2.50	N
Office copy of an entry in the register (not including a copy or extract of any plan or document filed pursuant to the Local Land Charges Rules 1977)	£1.50	£1.50	N

**CON29R Admin Fees**

Admin Fee to access to search or inspect property records	£6.40	£6.40	N
Admin Fee for answering CON29R enquiries about a property Electronically via NLIS*	£30.50	£30.50	N
Postal	£33.55	£33.55	N

**CON29R Enquiries of the Local Authority**
**Planning and Building Decisions and Pending Applications**
**\*\*Please note - all fees listed in the next section marked \*\* are subject to the admin fee detailed above.**
**\*\*Access to search or inspect property records**

(a)-(e)	Free	Free	N
(f)-(h)	£2.05	£2.05	

**\*\*Answering CON29R enquiries about a property**

(a)-(e)	£8.60	£8.60	N
(f)-(h)	£2.05	£2.05	N

**\*\*Planning Designations and Proposals**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£2.45	£2.45	N

**\*\*Roads**

Access to search or inspect property records (b)-(d)	Free	Free	N
Answering CON29R enquiries about a property	£2.70	£2.70	N

**\*\*Land required for Public Purposes**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£1.40	£1.40	N

**\*\*Land to be acquired for Road Works**

Access to search or inspect property records	£0.90	£0.90	N
Answering CON29R enquiries about a property	£0.90	£0.90	N

**\*\*Drainage Agreements and Consents**

Answering CON29R enquiries about a property	£0.80	£0.80	N
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**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**\*\*Nearby Road Schemes**

Access to search or inspect property records	<b>Pt free</b>	<b>Pt free</b>	N
	<b>£4.80</b>	<b>£4.80</b>	
Answering CON29R enquiries about a property	<b>£4.80</b>	<b>£4.80</b>	N

**\*\*Nearby Railway Schemes**

Access to search or inspect property records	<b>Free</b>	<b>Free</b>	
Answering CON29R enquiries about a property	<b>£0.60</b>	<b>£0.60</b>	N

**\*\*Traffic Schemes**

Access to search or inspect property records	<b>Free</b>	<b>Free</b>	
Answering CON29R enquiries about a property	<b>£6.80</b>	<b>£6.80</b>	N

**\*\*Outstanding Notices**

Access to search or inspect property records	<b>£6.65</b>	<b>£6.65</b>	N
Answering CON29R enquiries about a property	<b>£6.65</b>	<b>£6.65</b>	N

**\*\*Contravention of Building Regulations**

Access to search or inspect property records	<b>£0.70</b>	<b>£0.70</b>	N
Answering CON29R enquiries about a property	<b>£0.70</b>	<b>£0.70</b>	N

**\*\*Notices, Orders, Directions and Proceedings under Planning Acts**

Access to search or inspect property records	<b>£3.35</b>	<b>£3.35</b>	N
Answering CON29R enquiries about a property	<b>£3.35</b>	<b>£3.35</b>	N

**\*\*Conservation Area**

Access to search or inspect property records	<b>Pt. Free</b>	<b>Pt. Free</b>	
	<b>£0.70</b>	<b>£0.70</b>	N
Answering CON29R enquiries about a property	<b>£0.70</b>	<b>£0.70</b>	N

**\*\*Compulsory Purchase**

Access to search or inspect property records	<b>£4.00</b>	<b>£4.00</b>	N
Answering CON29R enquiries about a property	<b>£4.00</b>	<b>£4.00</b>	N

**\*\*Contaminated Land**

Access to search or inspect property records	<b>£0.40</b>	<b>£0.40</b>	N
Answering CON29R enquiries about a property	<b>£0.40</b>	<b>£0.40</b>	N

**\*\*Radon Gas**

Access to search or inspect property records	<b>Free</b>	<b>Free</b>	
Answering CON29R enquiries about a property	<b>£0.80</b>	<b>£0.80</b>	N
Total fee for providing access to complete 'Data Set'	<b>£26.25</b>	<b>£26.25</b>	N
Total fee for answering CON29R enquiries about a property	<b>£47.70</b>	<b>£47.70</b>	N

**CON29O**
**Admin Fees**

Admin Fee to access to search or inspect property records	<b>£6.40</b>	<b>£6.40</b>	N
<b>Admin Fee for answering CON29R enquiries about a property</b>			
Electronically via NLIS*	<b>£30.50</b>	<b>£30.50</b>	N
Postal	<b>£33.55</b>	<b>£33.55</b>	N

**Torridge District Council - Fees & Charges 2012/13**
**Note: Amounts listed include VAT (if applicable)**
**2012/13**
**2013/14**
**VAT Status**
**Enquires of Local Authority (2007)**
**\*\*Road Proposals by Private Bodies**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£11.00	£11.00	N

**\*\*Public paths or byways**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£4.50	£4.50	N

**\*\*Advertisements**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£3.75	£3.75	N

**\*\*Completion Notices**

Access to search or inspect property records	£2.85	£2.85	N
Answering CON29R enquiries about a property	£2.85	£2.85	N

**\*\*Parks and Countryside**

Access to search or inspect property records	£1.80	£1.80	N
Answering CON29R enquiries about a property	£1.80	£1.80	N

**\*\*Pipelines**

Access to search or inspect property records	£0.50	£0.50	N
Answering CON29R enquiries about a property	£0.50	£0.50	N

**\*\*Houses in Multiple Occupation**

Access to search or inspect property records	£0.50	£0.50	N
Answering CON29R enquiries about a property	£0.50	£0.50	N

**\*\*Land Maintenance Notices**

Access to search or inspect property records	£3.75	£3.75	N
Answering CON29R enquiries about a property	£3.75	£3.75	N

**\*\*Mineral Consultation Areas**

Access to search or inspect property records	£4.65	£4.65	N
Answering CON29R enquiries about a property	£4.65	£4.65	N

**\*\*Hazardous Substance Consents**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£2.85	£2.85	N

**\*\*Environmental and Pollution Notices**

Access to search or inspect property records	£1.75	£1.75	N
Answering CON29R enquiries about a property	£1.75	£1.75	N

**\*\*Food Safety Notices**

Access to search or inspect property records	£1.90	£1.90	N
Answering CON29R enquiries about a property	£1.90	£1.90	N

**\*\*Hedgerow Notices**

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£2.10	£2.10	N

Registered Common Land Town or Village Green

Access to search or inspect property records	Free	Free	
Answering CON29R enquiries about a property	£4.50	£4.50	N

Total fee for providing access to complete 'Data Set' £17.70 N

Total fee for answering CON29R enquiries about a property £46.40 N

Note: The admin fee for CON29O enquiries is not payable if the optional enquiries are raised at the same time CON29R enquiries

**Torrige District Council - Fees & Charges 2012/13**

Note: Amounts listed include VAT (if applicable)

2012/13
2013/14
VAT Status
**Room Hire**
**Caddstown**
**Taw conference suite**

Full Day	£120.00	£120.00	S
Half Day	£72.00	£72.00	S

**Torrige conference suite**

Full Day	£120.00	£120.00	S
Half Day	£72.00	£72.00	S

**Tamar conference suite**

Full Day	£48.00	£48.00	S
Half Day	£30.00	£30.00	S

**Other Facilities**

Overhead Projector	Free	Free	
Flip Chart & Pens - per session	£6.00	£6.00	S
Video/DVD equipment	Free	Free	
Television	Free	Free	
Powerpoint Projector - per session	Free	Free	
Photocopying - per copy	£0.12	£0.12	S
Refreshments - per serving	£1.92	£1.92	S
Lunchtime buffet - details available on request			S
Public liability insurance - unless certificate of suitable cover is produced on booking	£7.50	£7.50	E

**Bideford Town Hall - Chamber**

Per Day (9am - 5pm)	£70.00	£75.00	S
Per session (9am-1pm, 1pm-5pm)	£35.00	£40.00	S
Per session (5pm-7.30pm)	£45.00	£50.00	S

**Hubbastone Road Training Room**

Per Day (9am-4pm)	£32.00	£35.00	S
Per session (9am-12pm, 1pm-4pm)	£21.00	£22.50	S
Per hour after 4pm	£16.00	£17.50	S

**Holsworthy Market Hall**

Per Day (9am-5pm)	£58.00	£60.00	E
Per session (9am-1pm, 1pm-5pm, 5pm-7.30pm)	£26.00	£27.50	E

**Additional charges and discounts at each site**

Trade (Commercial) Use - per day	£140.00	£150.00	S
Registered charities and cultural bodies & societies			
Regular use discount - more than 6 booking made at same time			
Setting up and cleaning			
Public liability insurance - unless certificate of suitable cover is produced on booking	£7.50	£7.50	E

**Burton Art Gallery**
**Workshop**
**Charitable Organisations**

Per hour (charity must provide VAT exempt certification - if not VAT will be need to be added)

Day	£9.50	£9.50	E
Evening	£18.95	£18.95	E

**Educational Organisations**

Per hour			
Day	£16.14	£16.14	S
Evening	£31.74	£31.74	S

**Commercial Use**

Per hour			
Day	£22.74	£22.74	S
Evening	£45.36	£45.36	S

**Gallery**

Evening only - Flat rate	£378.24	£378.24	S
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**Torrige District Council - Fees & Charges 2012/13****Note: Amounts listed include VAT (if applicable)****2012/13****2013/14****VAT Status****Waste Management Services**

Collection of fridge or freezer - per item	£16.50	£17.00	N
Concessionary rate	£13.40	£13.80	N
1 to 2 Bulky Items (3 piece suites counts as 2 items)	£16.50	£17.00	N
Concessionary rate	£13.40	£13.80	N
3 Bulky Items	£21.60	£22.50	N
Concessionary rate	£18.50	£19.00	N
4 Bulky Items	£27.30	£28.00	N
Concessionary rate	£24.00	£24.75	N
Schedule 2 waste – collection not disposal (Domestic waste from business premises). Per bag, bag supplied by owner	£1.50	£1.55	S
Composting Bin	£13.00	£13.00	S
Corn Starch Food Caddy bags	£3.30	£3.30	S

**Customer Services****Agenda's**

Per year			
Plans Committee Agenda's	£136.00	£138.60	S
All other Agenda's	£128.50	£128.50	S

**Photocopying**

Per copy			
A4 Black & White on White Paper	£0.06	£0.10	S
A4 Black & White on Colour Paper	£0.07	£0.10	S
A4 Black & White on Double Sided White Paper	£0.09	£0.10	S
A4 Black & White on Double Sided Colour Paper	£0.10	£0.10	S
A3 Black & White on White Paper	£0.07	£0.15	S
A3 Black & White on Double Sided White Paper	£0.10	£0.15	S
A4 Colour on White Paper	£0.06	£0.20	S
A4 Colour on Colour Paper	£0.18	£0.20	S

**Miscellaneous**

Flood defence sacks (Aqua-sacs)	£3.58	£3.58	S
Radar Keys	£2.60	£2.60	S

**Radiolink**

Bideford scheme	£134.00	£134.00	S
Bideford rural scheme	£83.00	£83.00	S
Torrington scheme	£103.00	£103.00	S

**Payroll**

Processing payroll for the Parish Clerk:

Initial setup fee per employee	-	£25.00	S
Charge per payslip	-	£10.00	S

**Freedom of Information Charges**

Where possible simple requests under the Freedom of Information Act will be processed free of charge. However the Act permits a charge to cover photocopying, (currently A4 - 10p per side, A3 15p per side, larger than A3 price on request, documents produced externally will be charged at cost), and postage at cost. We will advise you of any costs involved during the processing of your request. More complex enquiries may attract an additional charge to cover officers time in obtaining the data requested but will conform to Government guidelines. We will again advise you of any likely charges your request might incur. Standard charges will also be made for Information subject to a charging regime approved by parliament.

Fees &amp; Charges Booklet Last Updated: 19.03.13